



**Minutes**  
**Board of Deacons Meeting**  
**March 2020**

**DATE:** 3/09/20

**OPENING & PRAYER:** Kevin Kritzberger opened in prayer.

**ROLL CALL:** ✓

	Present	Excused	Unexcused
Kevin Kritzberger	✓		
Rob Christiansen	✓		
George Hardy	✓		
Mark Hardy	✓		
Kamba Kalubi	✓		
Mark Florentine	✓		
Gary Walleisa	✓		
Blake Kuntz	✓		
Dan Lichtenwalner		✓	

**ELDER/DEACON LIAISON DISCUSSION (Elder: Swannie Griffin):**

1. Elder board to determine who will be point of contact for all church meal-train needs and criteria of what information may be released when requests are sent out.
2. Elder board to determine the threshold for “regular attendee” and distribute the criteria so that it can be applied to ministry considerations.
3. Elder board to provide an update on mid-year Deacons to be elected and a timeline for them to meet with the nominating committee.

**APPROVAL OF MINUTES:** Minutes from 1.13.2020 were unanimously approved.

## **DISCUSSION ITEMS:**

1. Ordinances: [Kamba] - Discussed the potential of adjusting the distribution of juice and cracker in individual containers due to ongoing virus concerns. Determined two trays will be used to separate crackers to individuals temporarily until concerns are quelled.
2. Activities: [Kevin] - Report attached.
3. Benevolence: [Gary] - Report attached.
4. Counting: [Kevin] - Elders approved a new counter in order to fill a vacancy.
5. Caregivers: [George] - Report attached.
6. Ushers: [Rob] - Beginning preparations for Good Friday and Easter Services.
7. Transportation: [George] - Report Attached.
8. Technology: [Mark] - Report attached.
9. Kitchen & Special Events: [Mark Florentine] - Nothing to report.
10. Property: [Vacancy] - Meeting scheduled for the beginning of April. One HVAC unit needs to be replaced. The cost for the new Trane unit is \$10,319 and will be purchased through capital improvement budgeted funds. This amount does not include any duct repair or replacement, but this work needs to be done at the time of the job. The north side of the gym wall is showing leakage and paint peeling. The walls may need to be sealed or repaired to prevent these issues.
11. Church-School Liaison: [Dan] - Finalized church/school cleaning agreement.
12. Church Safety: [Blake] - No issues to report. Still working on finalizing the waiver and confirmation sheets.

**NEW BUSINESS:** Covered in Elder/Deacon Liaison Discussion.

**DEVOTIONAL:** Discussed chapters 3-6 of The Mortification of Sin. Chapters 7-10 will be reviewed at the next meeting.

**CLOSING:** Time spent in prayer.

Respectfully Submitted,  
Blake Kuntz - Secretary

**INCLUDED DOCUMENTS (5)**

## **BENEVOLENCE**

**Meeting date: 2/10/20**

**In attendance: Gary & Cindy Walleisa, Steve & Diann McDaniel, and Blake & Rachael Kuntz.**

**Agenda:**

**I opened with a word of prayer and a short devotion on forgiveness.**

**There are a few on-going cases that we discussed, as well as those that have come to a close. Some new cases have come from our church members as well as the Lynfield Community, and we talked about how to handle them now and in the future. A topic that was discussed and has received some attention lately involves the definition of a “regular attendee”. That discussion will continue.**

**We received many Thank You cards from church members in need for the Wal-Mart and Giant gift cards we dispersed to them about two weeks before Christmas. The list of recipients was taken from previous year’s lists, with some new additions this year.**

**I thanked everyone for their time and service. Blake Kuntz closed with a word of prayer.**

**The next meeting will be May 11, 2020.**

**Respectfully submitted,**

**Gary Walleisa**

**Benevolence Chairman**

# ACTIVITIES

**MEETING DATE: January 23, 2020**

**Committee members present: Judy Seyfried, Karris Pennington, Donna D'Imperio, Sharon and Kevin Kritzberger. Excused: Anmarie Jones and Abby Weaver**

## **COMMITTEE REPORTS:**

**SPORTS: The intramural volleyball program which meets on Thursday nights has been continuing but attendance has been low. We have finished our winter basketball sessions with On Mission and had a total of 26 kids in our program. Our spring soccer sessions are fast approaching and we have been given the green light to host our games up at St. Marks which will allow us to expand the program to our U11 age group and beyond. A golf team which was established last year will be forming teams again for the upcoming summer season.**

## **ALL CHURCH:**

**Chili and game night- February 29<sup>th</sup> - this was cancelled due to low sign ups**

**Phantoms Faith night game - March 20<sup>th</sup>**

**"Not So Amazing Race" - April 24<sup>th</sup>**

**Special events:**

**New business:**

**Next meeting: March 12<sup>th</sup>, 6pm**

**RESPECTFULLY SUBMITTED,**

**KEVIN KRITZBERGER**

# **Transportation Report**

**March 9, 2020**

The new auto insurance policy is now with Brotherhood Mutual along with the general church insurance. This new policy does include a reimbursement for towing services with a \$100 limit on the van and a \$200 limit on the bus. We do not have any road service through the insurance company or AAA so if there is a breakdown we need to use whichever service is available and closest at the time and place needed.

Please remember to reserve vehicles as far in advance as possible. Forms are available in the copy room above the copier and may be filled out and placed in my mailbox or by emailing me at [grhardy@rcn.com](mailto:grhardy@rcn.com). My cell number for questions is 484-201-7791.

**George Hardy**  
**Transportation Chairman**

# Caregivers Report 3/9/20

A copy for the report from November 16, 2015 was distributed. I would like to update this care list and see if the Deacon board is still to support this ministry. List kept confidential to the Deacon Board and needs were discussed and updated.

Caregivers: "Leaders create the culture and the culture grows the community"

Following the conversation at the Deacon's meeting November 16, 2015. It was discussed and decided that we would have a Deacon's "Shepherd's List." Deacons will follow up with the needs of Ebenezer congregants identified as widows, widowers, single parents and individuals who have short- or long-term special needs within our church family.

Deacons will periodically "check in" on identified members. Our purpose being to develop a caring, encouraging relationship as well as being alert to needs that can be met. Any significant needs will be referred to Rob Christiansen, Deacon of Caregivers.

Submitted by,

Rob Christiansen

George Hardy

Caregivers Chairman

# Technology Report: March 2020

## Hardware

- Purchased and installed a new keyboard on the Women's Ministry Laptop; also upgraded to Windows 10 Pro.
- Purchased and installed a replacement Soundroom Recording computer from Dell Business Outlet: Optiplex 7060, and aftermarket PCIe sound card.
  - Total Cost: \$693
- Purchased and installed new replacement monitors for the Soundroom Projection and Recording workstations.
  - Total Cost: \$179
- Purchased and installed an Apple Refurbished (full warranty) 2019 27-inch iMac for the Worship Pastor (Jeremy).
  - Cost: \$1,529.
- Purchased a replacement workstation for the Office Administrator (Robbin) from the Dell Business Outlet: Precision T3630
  - Cost: \$1,049.
- Providing continual support for Sanctuary and Simulcast projection/display issues, resulting from Windows 10 compatibility issues with current adapters being used to facilitate display aspect ratio of 4:3 for main Sanctuary screen while also converting for simulcast signal. Planning to change to 16:9 ratio and purchase a new LED HD Projector, to replace the current main projector, in the first or second quarter of 2020.

## Software

- Updated all remaining workstations to Windows 10 Pro.

Mark Hardy  
Technology Committee