



## Board of Deacons Meeting

March 16, 2015

### Roll Call -

George Hardy, Kamba Kalubi, Andy Meeks, Rob Christiansen, Shawn Sommons, Joe Meier, Kevin Kritzberger, Mark Hardy. Excused: John Romero

**Devotional** - Kevin opened with an excerpt from 'Uncommon Life' concerning Gideon's victory over the Midianites. Kamba shared how faithful tithing can be a test of our faith and trust in God's provision, in a similar way that Gideon was called to trust God even as the size of his army was being decreased. Further discussion ensued about tithing to the local church with our 'first fruits', the '10%' number, as well as taking care of needs within our families.

**Opening Prayer** - Rob opened a time of prayer, and Kevin closed.

### Committee Reports:

#### Ordinances [Kamba] -

- Communion: Kamba thanked the board for their responsiveness in volunteering to serve communion; his goal is to eventually have all the communion spots regularly filled by deacons and elders.
  - Good Friday service will be at 7pm and will have the cross set up in the front for communion. There will be no communion on Easter Sunday.
- Baptism: we just purchased 10 baptismal gowns all white.

#### Activities (SPORTS) [Kevin] -

- Zumba still is being held on Monday and Thursday evenings with attendance around 9-12 women in each as well as Wednesday mornings.
- Wholly Fit which is less intense and focuses on "static training" will be continuing on a regular basis Friday mornings.
- Kinder- basketball program thru AFC which met on Saturday mornings will be ending its winter program on March 14th. There have been 17 kids who participated in the program.
- A youth soccer program is being explored again. One coach has stepped forward to lead it but several other benchmarks need to be met before we can launch it here at EBFC.
- Dart baseball continues to meet.
- Softball is gearing up and practices start in the gym on March 12<sup>th</sup>.

#### Benevolence [Joe] -

- End of January balance \$13, 300
- See attached report.

#### Counting [Kevin] -

- Still waiting for the finance team to give us a plan in the case a counterfeit bill is seen in the offering.
- One suspected counterfeit bill received on Sunday, March 15, 2015.

#### Care Givers [Rob] -

- Caregivers has had many opportunities to serve during the winter months. I joined up with Benevolence to meet some needs of one of our widows, and provided snow and ice removal on several occasions to several ladies. In addition, coordinated a time to visit with one of our widows at the end of March. It will be our first care visitation with deacons.

#### Ushers [John] -

- We enlisted three more ushers to work with three crews that were in need. Matt Blackton, Jeffrey Vidal, and Dave Laudenslager have all been placed and worked their first rotation. John Romero is taking over head usher responsibilities from Rob Lofthouse. All schedules were updated and posted in the usher's closet. There will be three services on Easter (8:45, 10:00, & 11:15); possible use of simulcast room for overflow.

#### Transportation [Mark] -

- A request was made that we provide transportation from the Lynfield community to our Easter services. Discussed posting a flyer at the community center with information about our services and a number to call/text for transportation.

#### Technology [Mark] -

- Purchased 3 computers from Dell Outlet.
  - 1) Worship/Youth Assistant
  - 2) Facility Manager
  - 3) Finance.
- Replaced a 100mb network switch with a 1 gigabit switch.
- Configuring and troubleshooting issues with workstation Folder Redirection.
- Ongoing modifications to wired and Wi-Fi bandwidth limits, as well as access point location(s), to improve network reliability and Wi-Fi coverage.

#### Community Concerns [John] -

- The High School youth are serving at The Bridge this Wednesday.
- Working on Safety and Evacuation plan updates.

#### Property [George] -

- Still having issues with HVAC system.
- Getting quotes for the uneven concrete at the front entrance.

Church-School Liaison [Andy] -

- Thanks to Kevin K. for calling a meeting for next week (waiting for confirmation from committee members), to discuss upcoming business and to introduce myself to the committee.

Security [Andy] –

- Rob Lofthouse has tirelessly overseen the drafting and many revisions to a document that will be presented before the Deacons and that will act as a “Manual” for how the Church members respond to a crisis while at Church.
- Persons involved in drafting the document have met approximate every 3 weeks to discuss changes and amendments to the document. The document is expected to be completed in the next few weeks and will be submitted to the Board of Deacons for approval. (Hopefully for our May 18th meeting). Thanks is given to all who have participated and shared their ideas.
- Discussed door locks and other options for controlling to access restricted areas in the church, as well as developing a church-wide culture of security awareness.

Elder Liaison [Shawn] -

- Shared the Elder Board's consensus concerning Ushering/Communion server dress code.
  - Discussed idea of summer dress code for ushers.
  - Rob will seek the opinion of head ushers.

**New Business-**

**Next Meeting-- May 18, 6:30 pm**

**Closing Prayer-**

## **Benevolence Committee Report March 16, 2015**

The Benevolence Committee (BC) will meet Tuesday, 3/17

Balance End of Feb-15: I will give this amount at our meeting.

Requests and member needs seem to be picking up in the last couple of months.

Joe met with a member last week that is having issues with keeping up with bills. This person is has also taken in their father, who has several medical issues. Main issue is that this person has more expenses than income, but can balance these out with changes, except for the credit card debit. We went over the budget in detail and have devised an interim plan. We have purchased food for this person, paying their local real estate tax, and the March electric bill. We will have further meetings with this person and will have to help some more.

We will need to purchases some oil for a member that we have helped out several times.

We paid the Jan – Feb rent for a single person (member) who has been out of work since October due to multiple surgeries. This person just got back to work in early March. We are hoping this person can pay for their rent in April.

We got a call in from a single mother with 3 small children, one who is only a few months old, whose mother and boyfriend are also living in a local hotel. They would have been put out of the hotel in one of the coldest stretches of weather in February. We negotiated with the hotel for a decreased rate for two weeks. Recently we got another call from the mother (meaning the grandmother) stating that they were in the same situation again, however, we felt that she was not completely honest with us and we declined to pay any more.

We have helped a family (they are members) with food. Steve McDaniel is working closely with this family to get their finances in order. We have helped this family out many times.

We paid a single mother's (a member) car inspection and the needed parts to repair the vehicle.

We have several other small requests that we have mostly filled with Giant gift cards.

Joe needs to review and update EBFC's Benevolence policy.

Respectfully Submitted,

Joe Meier

## **Property Meeting Minutes February 16, 2015**

The front sidewalks have become a safety hazard because of heaving and are a tripping hazard especially for those in wheelchairs. We discussed ideas for short term and long term solutions. Kevin will begin getting quotes for concrete contractors and we will decided how to handle this at our next meeting.

The carpet has been replaced in two of the offices, Pastor Mark's and Pastor Jeremy's. Furniture was also purchased for Pastor Jeremy's office. This will come out of our capital budget for this year even though it wasn't planned for. A total of \$1,900 was spent.

We are looking into the possibility of replacing the metal halide bulbs in the gym with LED replacement bulbs that would use less electricity and come on instantly. Otis will also check out the conduit in place now to see if we can run more wires and add switches so each bank of lights could be switched on and off separately.

Mid-March is the projected start date for the sanctuary roof replacement project that was put on hold from last year. We will also be doing the test repair strip on the gym roof to see if we can save it for a little longer.

We had several issues repaired with the HVAC units for rooms 10-11 and also the office wing. We are still having issues in these areas so we are holding the bill until they get resolved. We are setting up a meeting with the two contractors involved to get a better understanding of how to proceed with these issues in the future.

All the cabling is done for the streaming project. There is a feedback issue that is being worked on now and hopefully will be resolved shortly.

Kevin asked us to look at and update the room usage charges for special functions.

We will also set up a long range plan and time line for future improvements to the building.

We also need to schedule a kitchen committee meeting and get a committee formed and in place to handle those needs as they come up.

Next meeting date is April 20, 2015 at 6:30 pm or 9:30 am?

Prepared by George Hardy