



Board of Deacons Meeting March 21, 2016

Roll Call - Kevin Kritzberger, George Hardy, Rob Christiansen, Kamba Kalubi, John Romero, Andy Meeks (phone-in) Shawn Sommons.

Excused: Mark Hardy

Opening Prayer and Devotional – John Romero opened in prayer; Kevin followed with a reading from "Making of a Man", by Tim Brown, focused on 2 Timothy 4:7-8. Legacy: What are we going to leave behind? As a Deacon board? Challenged deacons as leaders in the church.

Committees Reports:

Ordinances [Kamba Kalubi]

- Baptism: Water management and safety discussion; suggestion to look into mats and more towels.
- Communion: Preparation for Good Friday.
- Reminder for ALL Elders and Deacons to respond quickly to monthly communion requests.

Activities [Kevin Kritzberger]

- See report.

Benevolence [Kevin Kritzberger]

- Nothing to report.

Counting [Kevin Kritzberger]

- Nothing to report.

Caregivers [Rob Christiansen] See report

- Reminder for Deacons to check if any need for Spring cleanup/repairs with their ladies.

Ushers [Rob Christiansen]

- Preparation for Easter Service (*Middle Service*) - Having 5-6 Ushers to support this time.

Transportation [Mark Hardy]

- Discussion about use of Church vehicles be extended to Mark Fodale (Discipleship Makers) and Fred Parris (transportation of Missionaries). It was decided that due to their relationship with the Church (Mark, a missionary we support, and Fred, a driver trainer) that we approve the use. They will be requested to check with insurance.

Technology [Mark Hardy]

- See report.

Community Concerns [John Romero]

- During the last couple weeks, we have been corresponding with a woman wanting to use our facility to host a fun game night to raise money for a program called VAST. After meeting with her and other individuals who would lead the event, we found out that it does fall under a ministry which we now support. After this meeting, ideas were given on how to proceed with this event; plans are on hold until they find the specific needs of this ministry.

Property [George Hardy]

- See Report.

Church-School Liaison [Andy Meeks]

- See Report.

Security [Andy Meeks & John Romero]

- See Report.

Next Meeting – May 16, 2016

Respectfully Submitted,
Rob Christiansen,
Deacon Board Assistant Secretary

Activities Committee

SPORTS:

- Zumba – Zumba is still being held on Monday and Thursday evenings with attendance around 9-12 women in each.
- Kids Basketball – The basketball sessions through AFC doubled in size this year and had 39 children in attendance.
- Meeting – Kevin had a meeting between AFC and another kids program that is already in operation near Liberty High School to see if they would be interested in participating with the Bethlehem AFC. Their basketball program alone has over 375 kids. Discussions with the deacons at the next meeting are to be done to see how to proceed. This is only by God's grace that we can see this ministry grow and reach out to so many in the community.
- Kinder-Soccer – The kinder-soccer program will commence on April 2nd and run for eight weeks on Saturday mornings. This program has ages 4-6 in one group and ages 7-8 in another group. This program is through AFC as well. A need for coaches and spiritual leaders is requested in order to see this program grow as well.
- Men's Basketball – We have also officially launched the men's intramural basketball on Thursday evenings and have seen around 15 – 20 men participate.

ALL CHURCH: Discussions were had to launch the camping weekends again. Further information is coming.

SPECIAL EVENTS: looking into an Iron Pigs or Scranton / WB baseball game in the summer.

NEW BUSINESS: A new couple has been brought up as potential committee members. Further inquiry will be done.

Respectfully submitted,
Kevin Kritzberger

Property Meeting Minutes

March 28, 2016

The property committee met with Pastor Tim to go over the EBFC Facility usage policy, related forms and charges for using our facility for non-EBFC sponsored events. We had a very long and productive meeting and came up a new updated usage policy and fee schedules for member and non-member events. These forms will be worked on in the coming weeks and then go to the Elder Board for final approval.

Next meeting date is May 16, 2016 at 9:30 am

Prepared by George Hardy

Security & BCS Liaison

Ministry

March 21, 2016

Security

The 'Ebenezer Bible Fellowship Emergency Response Plan' was presented to the Elder Board for discussion. The Elder Board approved it. The Security Committee met on 2/28/16 to discuss the implementation of the proposal. It was determined that it would be best to collaborate with other ministries, to include the Ushers, as we move forward with an operational plan. Contact with ministry leaders are to follow in the coming weeks. Otis Powell conducted a survey regarding the feasibility of installing an emergency switch in both the School office and the Church office that would disengage the classroom door's magnetic latches in the event of an emergency. The purpose and use would be for instances when the building needs to be locked down, due to certain emergencies. The total cost should not exceed \$50. Much of the material to be used are left over from previous projects.

Currently devising a plan and assessing costs to control access to the Staff offices.

BCS Liaison

The Liaison Committee met on 2/04/16 and discussed how EBFC can partner with BCS for the upcoming Open House Spring Showcase scheduled on 5/13/16.

It was proposed that BCS run Sunday morning pre-worship service announcements four consecutive weeks leading up to the event, concluding with someone from the school availing themselves the Sunday before the event to answer questions at an information station set up in the foyer.

Additionally, we will be soliciting members of the congregation to assist with event setup and tear down, along with greeting the families as they arrive.

The Committee also agreed to encourage the use of "Work Orders" when requesting maintenance oriented services from the church. The purpose of the recommendation is for improved accountability and tracking, especially when such requests are needed to be communicated to multiple parties.

A meeting with Bethlehem Township Police Department was canceled due to scheduling conflicts. A rescheduled date is TBD. The purpose for the meeting is to solicit the PD to conduct a comprehensive building survey to be placed on file with their agency that would be available for their use in the event they respond to the school for an emergency; and for Liaison purposes.

Respectfully Submitted,
Andy Meeks
Chairman

Technology

- In January, Pastor Dick's customized 2011 MacBook Pro began freezing and crashing on a regular basis.
 - Replaced with a refurbished (by Apple) 2015 15.4-inch, Quad Core, Retina Display MacBook Pro: \$1,699.00
 - The 2011 MacBook Pro will be returned to original/stock configuration, taken to the Apple store for a video card recall replacement (no cost), and then sold or repurposed.

- In February, a "QNAP Personal Cloud NAS, Intel 2.0GHz Quad-Core CPU with Media Transcoding" (two mirrored 4GB HDDs), was purchased. Total cost: \$667
 - This will replace Pastor Dick's current Dropbox subscription (\$200 annually), which is used to share curriculum and content with Kids Crossing teachers.
 - This will also allow simultaneous streaming of the curriculum videos (children's church, Sunday school, Awanna) to each smart board/device.
 - This will also provide necessary remotely accessible storage space for Pastor Dick's files.
 - His new computer has one 256GB SSD.

Mark Hardy
Technology Committee
Co-Chairman