



EBENEZER
BIBLE FELLOWSHIP CHURCH

Board of Deacons Meeting

July 17, 2017

Opening

The regular meeting of the EBFC Monthly Deacon's Meeting was called to order at 6:40pm on 7/17/17 in EFBC Conference Room by Kevin Kritzberger with prayer.

Attendance

Rob Christiansen		Kamba Kalubi	
Mark Dammeyer	present	Kevin Kritzberger	present
Mark Florentine	present	Andy Meeks	present
George Hardy	Present	Bob Penchik	present
Mark Hardy	present	Shawn Sommons	present

Approval of Minutes

No minutes required approval as last month's meeting was postponed.

Open Issues

New Business-

- a. Walk through of Parsonage- Spent most of meeting doing walk-through of parsonage with several Elders with particular expertise, including Mike Notary, Scott Holwick, Shawn Sommons. Reviewed and discussed in detail the various needs of the parsonage and the best approach to get them done. Various views were weighed on the advantages and disadvantages of hiring various projects done and by organizing them being done by volunteers. Projects were prioritized conceptually...flooring, painting, appliances, & yard work.
- b. Discussion of new early service time beginning on 9/17/17

Agenda for Next Meeting.

Committee Minutes

1. Property Committee (submitted by George Hardy, Chairman)
 - a. Project updates:
 - i. The sanctuary lighting project installation has been completed, but some programming still needs to be done. It took longer than expected because of a delay with two of the new light fixtures in shipping and because all of the old wiring had to be replaced. The wiring was dried out and cracked and some of the connectors were melted from over heating.

- ii. The curbing is in for the driveway/parking lot project. The paving and sealing of cracks should be finished within the next two weeks. We added repairing the areas around our storm drains to this project.
- iii. The HVAC project is underway and is going according to schedule so far. We did not have to replace all the insulation under the old rubber roofing so that will save some money on this project.
- iv. The sound system upgrade in the gym is finished. It was done by the same company, Events Staging, that did the lighting upgrade in the sanctuary.
- v. The parsonage repairs and painting are underway and any help you can give to this project will be much appreciated. We are trying to do as much of the work ourselves so we can maximize our return on the sale of the property, which has been approved by the Elders.

2. Technology Committee (submitted by Mark Hardy, Chairman)

a. Hardware- Workstations

i. Facility Manager

- 1. Upgraded the workstation to 8GB of RAM, and upgraded to Microsoft Office 2016 as well.
- 2. Purchased and installed a new HP All-In-One printer/scanner/copier for Kevin, after attempted repair of his previous printer failed.

ii. Continued troubleshooting a Windows Update error on the Library workstation.

b. Software

- i. Experienced multiple significant issues with migration of our account data and Quickbooks Company File, to Quickbooks Online; Joe Meier has spent hours on the phone with Intuit Tech Support getting all our data transferred correctly. Joe and Debbie Griffin continue to familiarize themselves with the new format and layout of Quickbooks Online.

3. Benevolence Committee (submitted by Mark Dammeyer on behalf of Robert Penchick, Chairman)

- a. The Benevolence Committee met at their regularly scheduled meeting on June 22nd in the Church Conference Room, opening in prayer.
- b. The team reviewed the current balance of the Benevolence Fund and the recent changes to the balance.
- c. A request from a church member was reviewed and approved unanimously.
- d. Several large requests from people not associated with the church were reviewed and determined to be outside of our scope.
- e. Recent wide-ranging requests have prompted the committee to spend some time re-visiting our benevolence philosophy, policy, and guidelines and clarifying these going forward. The team agreed that every case must be considered on a case-by-case basis but that some framework for guidelines should be strengthened.
- f. Meeting closed in prayer, seeking wisdom, guidance, discernment...and soft hearts.

Adjournment

Meeting was adjourned with prayer by Andy Meeks The next general meeting will be at 6:30pm on August 21, 2017, in EBFC Conference Room.

Minutes submitted by: Mark A. Dammeyer