

Board of Deacon Meeting

September 15, 2104

Roll Call: Kevin Kritzberger, George Hardy, Mark Hardy, Rob Christiansen, Kamba Kalubi, John Romero. Excused: Joe Meier

Meeting Opening:

Kevin opened with a devotional from 'The One Year Uncommon Life Daily Challenge', and read from 1 Corinthians 10. John led in prayer.

Discussion:

Ordinances

- Discussed availability of servers for Communion.
- Discussed purchase of additional white lined Baptismal robes.
 - Estimate cost: \$1000
 - Budget for 2015.
- Discussed possible replacement of Communion trays.
 - Recommend budget for 2016.

Activities

- Discussed the need to distribute the 'Building Use Policy' (Property Committee) to all ministries/groups using the building each fall, and by default when rooms are reserved with the Office; specifically regarding the restrictions on smoking/alcohol use on church property.
- Current activities
 - Zumba
 - Wholly Fit
 - Fit 4 Him
 - Dart Baseball
- Thanksgiving Eve service/Potluck moved to the Sunday evening before Thanksgiving.

Benevolence

- A special Benevolence Committee meeting was held on August 17, 2014 to consider extraordinary requests. We also invited the Deacon Board as a whole, as well as Wayne Batten and Shawn Sommons.
- Balance End of Aug 2014: \$16,706
- The Audit Committee has asked the Benevolence Committee to consider some other documentation measures for when we hand out gift cards.

Counting

- Some counters feel uneasy about going to the bank, to make deposits, by themselves. Each team will be given discretion to determine if two counters are desired to deliver deposits.

Care Givers

- Three lawn care/household needs have been met in recent months.

Ushers

- Discussed proposal to change the dress code/attire.
 - Proposed making the neck tie optional.
 - Proposed changing the way ushers are scheduled.
 - Proposed discontinuing use of the reservation signs, or switching to ropes.
 - Discussed removing the crayons from the Sanctuary.

Transportation

- Nothing to report.

Community Concerns

- Discussed the possibility of transitioning from doing 'Christmas Tree' gifts through Visiting Nursing Association/Angel Tree, to providing gifts to the 'Lynfield' children who were ministered to during Light in the City.

Property

- We have gotten four bids for the new updated project to replace the sanctuary roof. They are \$28,000, \$38,500, \$72,000 and \$82,000. We will pursue getting more information from the lowest bid to make sure it includes everything the way we want the project done and get more details put into the bid. We discussed several reasons to pursue this project as soon as possible which included – the price will go up if we wait, the shingles we took delivery on in the spring were only being stored for us for 3-6 months, more water damage is being done as we wait including a projector bulb which probably blew out because it got wet.
- The HVAC project in room 8 is finished now with the second unit in that room being installed and is up and running. The two sanctuary units seem to be wearing out and just can't handle the load anymore. Every Sunday morning the temperature goes up 2-3 degrees above set point as soon as the room fills up and stays there until the room empties out. They are both about 14 years old.
- New budget items for 2015: Replace soil erosion around some of the sidewalks, re-level some of the sidewalks that have either sunk or have been heaved up by tree roots, replace the HVAC unit in the library, do a test on the fellowship hall

roof that may prove that it can be saved instead of replacing it, new nursery furniture, replace the lower roof on the front and west end, replace the sanctuary roof if not done by the end of this year.

- A request was made that we look into possible options for updating the flooring in the foyer and lobby area.
- Multiple issues with lighting occupancy sensors: lights not shutting off when not occupied; lights also not coming back on when room(s) are re-occupied.
 - Mark Hardy needs to talk to Otis to see what frequency the wireless occupancy sensors transmit on.

Technology

- A 1 year subscription to “Crashplan” (cloud backup software) was purchased for the server. Robbin’s and Heather’s pcs (only remaining Windows workstations) will be configured to backup to the server - all workstation data will be backed up to the cloud from the server.
- Due to the expanded role of the Technology Committee, and the integration of BCS' network with EBFC's, the Deacon Board voted and approved a motion to designate the Technology Committee a Deacon Committee. Further discussion is requested at the joint Elder/Deacon meeting, to consider moving the Technology budget to fall under Deacon accounts.

Respectfully Submitted,
Mark Hardy,
Deacon Secretary

Benevolence Committee Report – September 2014

A Special Benevolence Committee meeting was held on August 17th to consider some extraordinary requests. We also invited Wayne Batten and Shawn Summons to the meeting

Balance End of Aug-14: \$16,706.42

We have a member facing some unique financial challenges. The Committee and Elders unanimously voted to support this individual through support of this person's rent for a few months. Steve, Keith, and Joe will be meeting with this person the end of Sept to review her finances in detail and make any recommended changes.

We will be helping a member with their car insurance. We have done this before and we are in agreement that we should help again.

We helped another member with her car insurance.

Reviewing a recent request from someone who is not a member that was referred to us by Pastor Tim.

The Audit Committee has asked the Benevolence Committee to consider some other documentation measures for when we hand out gift cards. This will be discussed at our next meeting.

Respectfully Submitted,
Joe Meier

Property Meeting Minutes

August 28, 2014

We have gotten four bids for the new updated project to replace the sanctuary roof. They are \$28,000, \$38,500, \$72,000 and \$82,000. They are from two roofing contractors and two general contractors. We will pursue getting more information from the lowest bid to make sure it includes everything the way we want the project done and get more details put into the bid. We discussed several reasons to pursue this project as soon as possible which included – the price will go up if we wait, the shingles we took delivery on in the spring were only being stored for us for 3-6 months, more water damage is being done as we wait including a projector bulb which probably blew out because it got wet. We will talk to Andy Brimer to see if he is ok with us asking the Elders for more money from savings to proceed with this before the end of the year if that is still possible.

The HVAC project in room 8 is finished now with the second unit in that room being installed and is up and running. The two sanctuary units seem to be wearing out and just can't handle the load anymore. Every Sunday morning the temperature goes up 2-3 degrees above set point as soon as the room fills up and stays there until the room empties out. They are both about 14 years old. We will have them looked at to see if there is anything we can do to help other than having them replaced.

The Prime Timers closet has been cleaned out and is ready to become the streaming video room. Otis has started running the wiring back to the closet. Pastor Dick will take over leadership of the committee now that Jennie has resigned.

New budget items for 2015: Replace soil erosion around some of the sidewalks, re-level some of the sidewalks that have either sunk or have been heaved up by tree roots, replace the HVAC unit in the library, do a test on the fellowship hall roof that may prove that it can be saved instead of replacing it, new nursery furniture, replace the lower roof on the front and west end, replace the sanctuary roof if not done by the end of this year.

A request was made that we look into possible options for updating the flooring in the foyer and lobby area.

Next meeting date is October 20, 2014 at 6:30 pm.

Prepared by George Hardy