

# Board of Deacons Meeting

September 16, 2013

## Prayer and Devotions -

Bruce Opened at with Matthew 6:27, and an excerpt from ". Kevin Kritzberger opened with prayer.

## Roll Call -

Otis Powell, Bruce Eckel, Kevin Kritzberger, Joe Meier, John Romero, George Hardy, Bob Smith, Rob Christiansen, and Elder Shawn Sommons.

## Discussion Items -

- 1) **Activities** - Athletes For Christ is in need of a leader/'point' person (pun intended) for the Basketball program.
- 2) **Benevolence** - Current balance of \$19,705. Discussing more specific policies and procedures concerning fund allotment.
- 3) **Caregivers** - Nothing new to report.
- 4) **Community Concerns** - Restarting manna ministry; the table will be manned two days per week.
- 5) **Church-School Liaison** - Otis reported that the committee discussed expenditure of BCS' annual \$1500 Facility Improvement allowance from the 2012 -2013 agreement; there was a consensus that the priority should be to install an intercom system using the existing speakers installed throughout the building - the speakers are currently used to broadcast audio from the sanctuary (via the soundroom system).
- 6) **Counting** - Two new counters are completing training.
- 7) **Ordinances** - Nothing new to report.
- 8) **Property** - Continuing problems with the older HVAC units; Room 8 unit needs to be replaced this year (2013).
- 9) **Safety/Usher/Emergency Response and Evacuation** - First-aid boxes are in the process of being restocked.
- 10) **Transportation** - Nothing new to report.

## Next Meeting

October 14, 2013, 7pm; joint Elder Deacon meeting.

**Closing prayer** - Rob Christiansen

These minutes have been compiled and submitted by Mark Hardy, Secretary to the Board of Deacons.

# ACTIVITIES MEETING

AUGUST 20<sup>TH</sup>, 2013

OPENING PRAYER: 6:10PM

ATTENDANCE: STEVE MAGDITCH, LAMONT SEYFRIED & ROB CHRISTIANSEN

## COMMITTEE REPORTS:

- **SPORTS:** SOFTBALL HAS ENDED. TEAM MEMBERS ARE LOOKING FORWARD TO AN OFFSEASON BIBLE STUDY MEETING. DART BASEBALL HAS BEGUN. ATHLETES FOR CHRIST WILL BE DO THE BASKETBALL PROGRAM AGAIN BUT WE NEED A LEADER TO RISE UP AND BE THE POINT PERSON.
- **PICNIC:** ELDERS WILL BE COOKING. OUR COMMITTEE WILL ORGANIZE THE REST OF THE TIME.
- **CAMPING:** A FALL TRIP IS BEING DISCUSSED.

NEXT MEETING WILL BE IN OCTOBER TO DISCUSS FUTURE COMMITTEE ORGANIZATION AND EVENTS.

RESPECTFULLY SUBMITTED,  
KEVIN KRITZBERGER

## **Benevolence Committee Report –September 2013**

The Benevolence Committee met Thursday, August 14<sup>th</sup>.

Benevolence Fund Account balance the end of August 2013 was \$21,115.

- Turned down a request from a non-church request for rent.
- Paid tuition for a member that will enable that person to gain employment.
- We are looking to update our resource book for assistance to the poor. We need to be able to have a better idea of what the qualifications are for these ministries, i.e. Bethany, 2<sup>nd</sup> Harvest, etc.
- Gave Giant gift cards to some people who are not members of EBFC and probably not going to church at this time. Concern was for the children in the household.
- We have received a lot of requests within the last week. We are working through them.
- Next meeting is Thursday, 9/19 at 7pm.

Respectfully Submitted,  
Joe Meier

# COMMUNITY CONCERNS – SEPTEMBER 2013

## Operation Christmas Child (OCC)

OCC shoe boxes will be available to the congregation beginning in October 20. As they return, they will be placed on the stage in the sanctuary. A joint youth group and Prime Timer wrapping/packing salad & soup party is planned for November 17, followed by a dedication. Boxes will be delivered on Saturday, November 23 to the collection point at First Baptist. Over 200 shoe boxes were wrapped at the September wrapping sessions.

## Blood Drive

Attempted to set up a blood drive in September. It was cancelled because Miller-Keystone wanted a 25 pint guarantee which we have never done in the past.

## Manna Ministries

Donated bread is now being delivered to local soup kitchens. Questionable items are no longer being accepted at the source. The dedicated leadership has requested restarting in the Church on a limited two day a week schedule (Tue/Wed) from 2 to 6 pm. Tables will be manned and leftovers will be removed at the end of Wed. It will be stressed that the bread is for the needy both within the Church & the community only. The trial is scheduled to begin in October. Additional volunteers and donor stores are needed.

## Clothing Drive

The Prime Timers will sponsor an October clothing drive.

## Flowers for Freedom

I authorized this organization to sell mum plants. The funds are used to combat human trafficking in the area.

## Thanksgiving Can Drive

The Prime Timers will sponsor the annual can drive with collected items going to the Salvation Army in Bethlehem.

## Christmas gift tree Visiting Nurse Service of the Lehigh Valley for Children at risk.

In the process of planning for this year's drive which is held in December.

Respectfully submitted,  
Bob Smith

# Property Meeting Minutes

## August 26, 2013

Responsibilities for the pastor occupying the parsonage:

- Repainting of the interior as needed
- Obtain renters insurance to cover personal property
- Change the central air conditioner filter on a regular basis
- Maintain the landscaping by cutting the grass, weeding, and trimming hedges
- Any changes to the interior or exterior of the property need property committee approval
- Parsonage interior should be left in the same condition it was in upon arrival

Capital improvements priority list for 2014

- New garage doors for the parsonage
- Replace the sanctuary metal roof with shingles
- Replace the HVAC unit for the serving room and kitchen

The HVAC unit for room 8 is leaking and needs to be replaced this year. We will inspect the existing ductwork to see if it is still usable going forward with a new unit. If not we will consider all our options for replacing the existing roof top unit with a new one outside the room or a mini split system like the one in room 4. We will get quotes on these options and proceed with replacement as soon as possible.

The old conference room tables now in room 10 need to be moved. It was decided to move them to room 20 and use them in there for everyday use.

It was requested that new posters for the kids crossing program be put up in the hallway for rooms 15-20. Kevin will check on getting the posters laminated before hanging them to preserve them.

It was requested that we consider getting rid of the stage platforms that were purchased for kids crossing programs. The property committee feels that we should keep them because of the expense that the church made to obtain them and the possible other uses for them that may come up in the future.

Next meeting date is October 21, 2013 at 6:30 pm.

Prepared by George Hardy

## September 2013 Usher Report

**USHER:** All usher teams doing well.

**FIRST AID:** Two First Aid boxes filled and up to date. Rest will be taken care of within the week

**EMERGENCY EVACUATION:** Fire drill will be taking place soon. Sometime before the end of October

Respectively Submitted,

John Romero