



**EBENEZER**  
BIBLE FELLOWSHIP CHURCH

## **Board of Deacons Meeting September 18, 2017**

### **Opening**

The regular meeting of the EBFC Monthly Deacon’s Meeting was called to order at 6:35pm on 9/18/17 in the EFBC Conference Room by Kevin Kritzberger, and opened in prayer by Rob Christiansen.

### **Attendance**

Rob Christiansen	present	Kamba Kalubi	excused
Mark Dammeyer	present	Kevin Kritzberger	present
Mark Florentine	present	Andy Meeks	excused
George Hardy	present	Bob Penchik	excused
Mark Hardy	present	Shawn Sommons	present

### **Approval of Minutes**

The minutes of the previous meeting were amended and approved.

### **Open Issues**

- a. Discussion around Not A Fan Series, Chapters 12-15. Watched final video. Discussion about what it means to follow Jesus...whenever, wherever, whatever. Matthew 7:21-23.
- b. Continuation of potential benevolence discussion (redacted for confidentiality).
- c. Reminder of ~~October 7<sup>th</sup>~~ joint meeting with Elders regarding 2018 Annual Budget.

### **New Business**

- a. Need to analyze the baptismal drain to assess what’s wrong.

### **Committee Reports (attached)**

- a. Property Committee Report (and new quotation)
- b. Kitchen Committee Report (517 at picnic!). Discussed need for stand for the convection oven. Discussed need for line item if we are going to do snacks during new fellowship time between services.
- c. Activities- Fall soccer has begun through AFC. Dart baseball and women’s fitness have resumed for the fall.

- d. Caregivers- Continued discussion on vexing Care Giver request.
- e. Ushers- Still short on ushers for 2<sup>nd</sup> service.
- f. Transportation- Driver's Seat torn and needing repair...currently getting by with seat cover.

#### Adjournment

Meeting was adjourned by Kevin Kritzberger. The next general meeting will be at 6:30pm on October XX, 2017, in EBFC Conference Room.

Minutes submitted by: Mark A. Dammeyer

### **Property Committee Report September 18, 2017**

#### **Project updates:**

The driveway/parking lot project is finished and all went well with the project. Hopefully it will last longer than it did when it was originally add onto. We are still planning on budgeting to seal coat, crack seal and line paint the whole lot and driveway next year. The area next to the new curbing will be raked and seeded as soon as possible with the excavator.

The HVAC project is finished and seems to be working much better than before. All went pretty smooth with this project also.

The parsonage repairs and painting are almost finished. We will be having the township inspector come in for the occupancy permit this week and see what else has to be done to meet their requirements. We think we have covered all the bases but you never know until they check. We hope to have it on the market within the next week or so.

I am attaching an estimate for some work we will be discussing for consideration at our next property meeting. Just thought you could review it and give us your opinion in the meantime.

Prepared by George Hardy,

Property Committee Chairman

Tim Walters Lawns & Landscaping, Inc.  
 2557 Applebutter Road  
 Hellertown, PA 18055  
 (610) 867-3533  
 HIC# PA-099943

## ESTIMATE

**ADDRESS**  
 Ebenezer Bible Fellowship  
 Church  
 3100 Hecktown Rd.  
 Bethlehem, PA 18020

**ESTIMATE #** 1014  
**DATE** 09/10/2017  
**EXPIRATION DATE** 10/10/2017

DATE	ACTIVITY	AMOUNT
09/10/2017	Re: landscape work at new curbing on right side of entrance as follows: - provide labor, equipment & material to power rake, clean up debris, hand rake & hydroseed same area	0.00T
09/10/2017	- kill existing turf in 7 islands in parking area, cut turf to ground, install weed barrier & 3" of Delaware Valley blend deco stone. Stone is approx. 2" - 4" size. Approx. 25 tons	2,850.00
09/10/2017	- rough grade existing playground mulch, bury pipe as needed, install 30 yds of playground mulch. Add screened topsoil around 4" septic clean out pipe in lawn area & seed	2,300.00
SUBTOTAL		5,150.00
TAX (6%)		0.00
TOTAL		<b>\$5,150.00</b>

Accepted By

Accepted Date

Mark Florentine

Praise God the 2017 outdoor picnic was a great success. I was extremely encouraged at the number of volunteers which made the function run very smoothly. We were lacking a bit of clean up help but I think we can resolve this by having a sign-up category that says, "Kitchen clean up". We needed to purchase a few bowls and utensils but outside of that we had adequate supplies for the function. Food purchase quantities were basically what we had from last year. Notes have been kept from year to year so we continue to fine tune the process.

The Thanksgiving fellowship dinner is the next large function. I will work on fine tuning the counts so we don't have as many leftovers. More on that in upcoming meetings.

Now that we have the fellowship time between the first service and Sunday school, the coffee has been expanded to include light breakfast snacks, pastries, fruit etc. A sign up was created but I think we may have to fill in for weeks not covered. How to cover that cost needs to be discussed.

Over the next several weeks I will be converting some unused storage in the supply room into storage for kitchen items that get periodic use. I also plan to reorganize certain areas of the kitchen to make it more functional and cleaner. Once this is done I can get a better idea of how to best make the kitchen function better and what areas need attention.

For 2018, I would like to request a new stand for the convection oven. The existing stand is an accident waiting to happen. The frame loosens up and wobbles as it is used. Potentially it could fail and we would not only lose the oven but someone could get seriously hurt. A new stand with a shelf or rack for storing pans or trays would resolve the safety issue and maximize storage in that area. A stand like this should cost around \$700.00. I have connections in the restaurant equipment industry and I am confident we can do better than \$700.00 and suit our needs.

I would also like to start a study to replace the current range (stove) in the kitchen. Our current unit is old and not really performing well. As well I would like to see if we can replace this unit with a gas unit. If gas is not possible maybe we can upgrade the electric to 240V. A report will follow after my findings.