

# Fundraising Policy

## 1) Fundraisers

- a. The ministries of Ebenezer Bible Fellowship Church (EBFC) are financially supported through the General Fund Budget. If an EBFC ministry's budget is inadequate, a request should be submitted to the Finance Committee for an increase in budget during the normal budget process.
- b. Financial appeals made to the entire church body, by the Elder Board or appointed spokesman, are limited to the following approved Fund Projects:
  1. Short-term mission trips sponsored by EBFC
  2. Short-term mission trips that are not sponsored by EBFC, but have been reviewed by the missions committee. Any funds raised would be sent to the sponsoring agency or mission and would not go through EBFC financial books.
  3. Accounts that have been approved by the EBFC Elder Board and have already been established as a separate Designated Fund which include but are not limited to the following: Building Fund, Benevolence Fund, Music Fund, Youth Summer Missions, Faith Promise, Scholarships, Transportation Fund and Memorials.
- c. Approval for additional projects may be submitted to the Missions Committee for consideration. The Missions Committee can then recommend the fundraiser to the Elder Board for consideration.
- d. All funds received for these causes must be receipted and entered into the church's bookkeeping system.
- e. Special events to raise funds are permitted for short-term missions and must follow the Communication Policy for scheduling and advertising the events.
- f. Financial appeals requested by various ministries or departments within the BFC denomination may be advertised in Ebenezer's publications by following the Communication Policy guidelines for written appeals. Response to these appeals usually would be made directly to the BFC ministry involved and not handled by Ebenezer.

## 2) Collection of Goods

- a. An appeal may be made to the entire church body for a collection of goods for a specific charitable organization that has been approved by the Missions Committee.
- b. General appeals to the congregation for the collection of goods must follow the Communication Policy for scheduling and advertising the collection.
- c. If the collection of goods is to be located in the church foyer, the sponsoring ministry is responsible for maintaining and emptying the collection container as needed and distributing the goods at the conclusion of the drive.
- d. If an individual ministry desires to have a collection of goods, among its own members, for a needy individual or organization, approval must be obtained from that ministry's leader.
- e. Donations of goods are generally considered a personal gift and will not be eligible for a tax-deductible receipt, unless specifically donated to the church for its own use with prior approval of the Finance Committee.
- f. An appeal made to the entire church body for a collection of goods is currently limited to the following charitable causes. However, these charitable causes will be evaluated annually by the Mission Committee to maintain approval status.
  1. Operation Christmas Child shoe box project
  2. Thanksgiving Canned Food Drive
  3. Limited appeals for miscellaneous expenses for these special projects may be made at the ministry team level. Solely the related ministry leadership team need will handle donations and distributions and/or use of the materials for the specific and no accounting for collected items and/or monies will be entered into the church bookkeeping system.