



**Ebenezer
Bible Fellowship Church**

Board of Elders Meeting April 8, 2013

Roll Call –

Elders present: Tim Gibson, Mark Culton, Scott Holwick, Shawn Van Doren, Dick Bickings, Shawn Sommons, Wayne Batten, Jason Hoy, Andy Brimer, Mike Capaldi (via teleconference)

Invited Guest: Tim Zuck

Prayer and Devotions –

Dick continued the Board's review of the Bible Fellowship Church Articles of Faith. This month we reviewed and discussed Article 25: The Second Coming of Christ.

The men shared in a time of thanksgiving and prayer.

Approval of Minutes –

Motion was made to approve the minutes from the February 11, 2013 Elders Meeting, seconded and approved.

Financial Report –

Treasurer Andy Brimer reviewed the financial reports for February and March. Motion was made to approve the reports, seconded and approved. (Attachments #1 & #2)

Forks Township Church Plant, Tim Zuck –

- Tim came to share about the ongoing work of investigating and preparing for a BFC church plant in Forks Township. See the attached memorandum. (Attachment #3)
- A church planting resource team is being formed, and they are still looking for a few more members to complete the targeted 12-15 member team. Committing to the resource team does not mean the members are committing to be part of the core for the church plant. The purpose of the team is to gather information – demographics and community outreach. The general timing for things to kick-off is June 2013. The goal is to have the Resource Team in place by then. The Team will be planning for Forks' Community Days for exploratory outreach, and a few smaller events in homes will be scheduled as well. The Team will be looking for people who are not part of the resource team who might be willing to host a cookout at their homes where additional information can be gathered through conversations and informal interviews.
- The vision for the church is to grow through conversion. The anticipated core group/launch team will be about 35-45 people.
- In addition to the churches already committed to this effort, Cedar Crest BFC, Saucon Valley Community BFC and Lebanon BFC have indicated they are planning to support it as well.
- Mike Capaldi requested permission to approach additional people within Ebenezer who might be interested in this plant. A discussion surrounding potential leadership implications and concerns for Ebenezer as part of the church plant was held.
- A motion was made to approve Mike's request, seconded and passed 8-1 with Mike abstaining from the vote.

- Tim requested a date to preach at Ebenezer, and it will give him an opportunity to let people know about what is happening in the Forks area.
- The Elders at Saucon Valley Community Church are going to be discussing Tim's transition and exit plan.
- Monthly updates will be given to the Ebenezer Board.
- Dick prayed for Tim Zuck, Mike Capaldi and others involved in the church planting efforts.

New Members – New membership applications were reviewed and discussed for the following people:

- Elsie Batista, Patricia Horne, Harold Kline, Carol Neely-Johnson, John Sanfilippo, Andy Van Winkle, Alex Garcia, Carmen Garcia, Benjamin Jefferis, Christina Koehler, Jesus Rodriguez, Sherri Rodriguez, Heather Thompson, Jeffrey Vidal, Maria Vidal, Maxwell Whylings, Ashley Calwonsen, Elizabeth Calwonsen, Matthew Messick, Kristina Messick
- A motion was made to approve the applications, seconded, approved.

Deacon Discussion Issues:

- 1) Property Committee – Letter and Scope of Work from George Hardy (Attachments #4)
 - Three contractors have reviewed the Property Committee's proposed work plans, and competitive quotations are being sought.
 - A motion was made to approve the proposed landscaping project within the previously approved monies for capital projects for 2013 with the understanding that some of the anticipated capital projects may need to be re-prioritized. Motion was made to approve the request, seconded, passed.
- 2) Guidance on Dancing, Smoking and Drinking –
 - The Elders discussed the matter, and concluded that the current practice/policy continues to be acceptable. Dancing and drinking are not allowed on church premises, and smoking would be permitted only on the south side of the parking lot. Also, there will be no signage on the premises indicating no smoking. People who are smoking near the building should be spoken to gently and asked to refrain unless they are away from the church in the parking lot.
 - Motion was made to prohibit the use of alcohol and dancing on church premises. No smoking is allowed in the building, seconded, passed.

Discussion Items –

- 1) Shawn Van Doren's Ministry and Transition
 - Shawn Van Doren submitted his resignation letter (Attachment #5)
 - Motion was made to accept Shawn's letter with sadness and joy in God's leading, seconded, passed
 - Bridge Ministry – For the time being, Sue Bittner will continue to coordinate the meals, John Romero is willing to coordinate the teaching responsibility and Dick will temporarily serve as the point person in the interim.
 - Everyday Evangelism – EV2 hasn't been well attended over the last two years. It is being taught in various settings currently, and we own the EV2 materials if we want to hold the future training sessions.
 - Evangelism & Missions Committees – A short discussion was had on possibly combining Evangelism with Missions.
- 2) New Elders – The names of potential men were discussed to serve in the role of elder. The goal

of each elder is that he should invest in at least one man. Tim will assemble and provide a resource/reading list to the elders for use in mentoring. Send potential names of elder candidates to Tim.

- 3) National Day of Prayer – May 2 – We will host the event again this year. Dick will submit the communications forms and look at what was done last year.
- 4) BFC Annual Conference – April 23-25 – A couple of matters regarding proposed administrative BFC resolutions were discussed.
- 5) Pinebrook Request – A request has been made of the churches to support remodeling and facility upgrades. A discussion about the role of Pinebrook as it relates to what we are doing at EBFC ensued. A motion was made to send Pinebrook a \$2500 gift from Faith Promise, seconded, passed unanimously. An insert/announcement will be given to the congregation regarding Pinebrook's request.

Pastoral Reports – The pastoral monthly reports are attached:

- 1) Senior Pastor, Tim Gibson (Attachment #6)
- 2) Pastor of Discipleship, Dick Bickings (Attachment #7)
- 3) Pastor of Congregational Care, Jason Hoy (Attachment #8)
- 4) Pastor of Youth, Mark Culton (Attachment #9)

Shawn Van Doren closed in prayer.

Respectfully Submitted,



Andy Brimer
Acting Secretary to the Board of Elders

March 18, 2013

To: Board of Elders
From: Andy Brimer, Treasurer
Subject: Financial Report for March 2013

Attached you will find the following for the February 2013 Financial Report:

- February Financial Statement
- YTD Financial Statement
- Graphical representation of:
 1. Income compared to projected budget
 2. Expenses compared to projected budget
 3. Income trends in relation to expense trends
 4. Asset trends

In reviewing the financial statements I would like to make the following comments:

- Giving for February was 86% of the budgeted forecast while the YTD giving was at 85% of the annual forecast.
- Expenses for February were 99% of the budgeted forecast while the YTD expenses were at 99% of the annual forecast.
- Ministry leaders are doing an exceptional job of spending according to the planned budget.
- Additionally, the internal audit of the financial statement for the year ended December 31, 2012 was completed by John Wiegand. The issued unqualified opinion is that the 2012 EBFC Financial Statements present fairly, in all material respects, the financial position of EBFC as of December 31, 2012, and the results of its operations for the year then ended in accordance with accounting principles generally accepted in the United States.

Thanks go to John Wiegand for his diligence and work on the audit.

EBENEZER BIBLE FELLOWSHIP CHURCH - FEBRUARY 2013 FINANCIAL STATEMENT

BALANCE SHEET

GENERAL FUND - BUDGET vs. ACTUAL

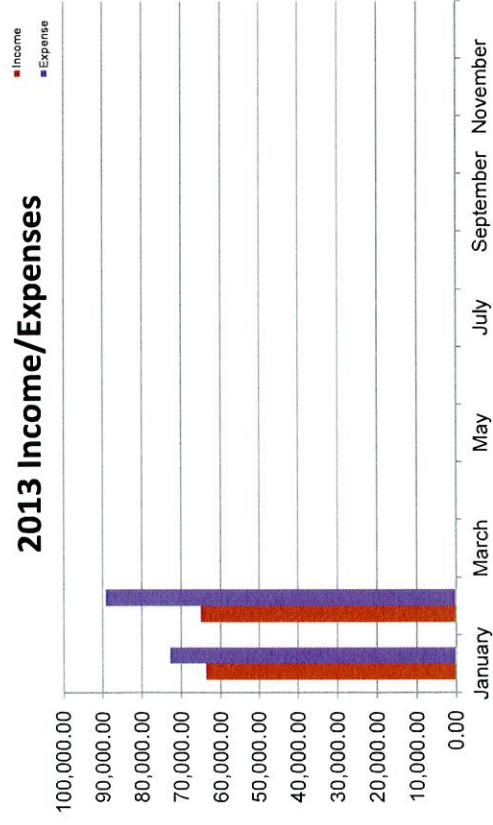
ASSETS	28-Feb-13	31-Jan-13	\$ Change	Income	February	Budget	Variance
Assets - Checking/Savings							
18000 · Checking (KNBT)	417,478.16	441,342.20	-23,864.04	1100 · Offerings / Gifts	65,120.79	74,583.33	-9,462.54
18002 · CDs (KNBT)	66,808.26	66,808.26	0.00	1400 · Interest	35.85	100.00	-64.15
19000 · Savings (M&T Bank)	90,596.89	90,589.19	7.70	1700 · Memorials	0.00	0.00	0.00
19001 · Checking (M&T Bank)	5,393.62	5,393.62	0.00	1900 · BCS & Bldg Use	0.00	672.25	-672.25
Total Checking/Savings	580,276.93	604,133.27	-23,856.34	Total Income	65,156.64	75,355.58	-10,198.94
TOTAL ASSETS	580,276.93	604,133.27	-23,856.34				
LIABILITIES				Expenses			
Current Liabilities				2000 · General Finance	11,892.06	10,738.34	1,153.72
901 · Building Fund	17,123.99	15,901.99	1,222.00	3000 · Discipleship	631.09	3,360.00	-2,728.91
902 · Capital Improvements	0.00	0.00	0.00	5000 · Evangelism	133.00	125.00	8.00
903 · Transportation Fund	8.00	8.00	0.00	6000 · Missions	16,573.00	16,713.00	-140.00
904 · Scholarship Fund	2,270.51	2,386.51	-116.00	7000 · Deacon	9,155.14	8,154.18	1,000.96
905 · Faith Promise	5,857.54	8,332.54	-2,475.00	8000 · Worship	379.46	341.66	37.80
907 · Benevolence Fund	8,920.62	7,810.01	1,110.61	9000 · Office & Admin	1,016.50	1,606.67	-590.17
908 · Music Fund	28.20	28.20	0.00	10000 · Congregational Care	395.00	190.00	205.00
911 · Year End Accruals	8,598.59	8,598.59	0.00	11000 · Compensation	49,187.78	48,864.53	323.25
912 · Run For The Children	260.11	260.11	0.00	Total Expense	89,363.03	90,093.38	-730.35
914 · HRA	8,781.89	9,028.17	-246.28				
915 · Youth Summer Missions	1,806.33	1,806.33	0.00	Net Ordinary Income	-24,206.39	-14,737.80	-9,468.59
100 · Payroll Liabilities	8,425.79	7,571.07	854.72	Net Fund Transfer between Accts.	0.00	0.00	0.00
Total Current Liabilities	62,081.57	61,731.52	350.05	Net Income	-24,206.39	-14,737.80	-9,468.59
Long Term Liabilities							
810 · Mortgage	0.00	0.00	0.00	DESIGNATED FUNDS			
Total Long Term Liabilities	0.00	0.00	0.00	Income	Expense	Net	
Total Liabilities	62,081.57	61,731.52	350.05	901 · Building Fund	1,222.00	0.00	1,222.00
EQUITY				903 · Transportation Fund	0.00	0.00	0.00
900 · Retained Earnings	959,280.04	959,280.04	0.00	904 · Scholarship Fund	262.00	378.00	-116.00
Net Income	-33,205.88	-8,999.49	-24,206.39	905 · Faith Promise	765.00	3,240.00	-2,475.00
1000 · Opening Bal Equity	-407,878.80	-407,878.80	0.00	907 · Benevolence Fund	1,522.00	411.39	1,110.61
Total Equity	518,195.36	542,401.75	-24,206.39	908 · Music Fund	0.00	0.00	0.00
TOTAL LIABILITIES & EQUITY	580,276.93	604,133.27	-23,856.34				
				OTHER LIABILITY ACCOUNTS			
				902 · Capital Improvements	0.00	0.00	0.00
				911 · Year End Accruals	0.00	0.00	0.00
				912 · Run For The Children	0.00	0.00	0.00
				914 · HRA	0.00	246.28	-246.28
				915 · Youth Summer Missions	0.00	0.00	0.00
				Total Current Liabilities	3,771.00	4,275.67	-504.67

Andrew J. Brumer
Treasurer

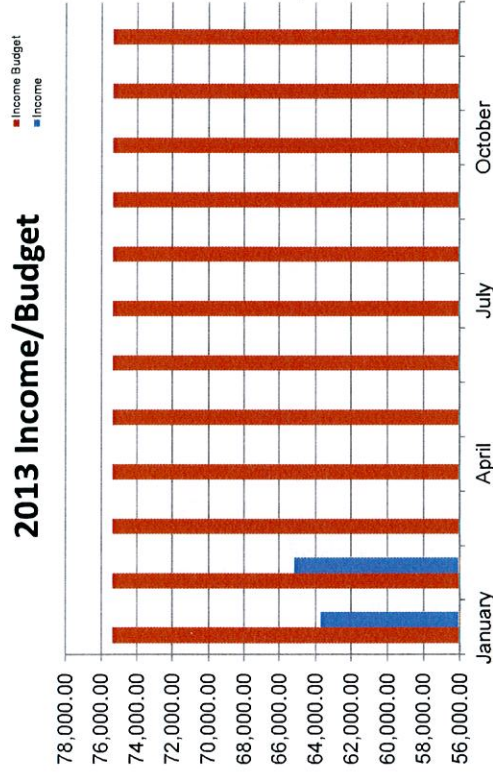
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ASSETS				Feb YTD	Budget	Variance	% YTD
Assets - Checking/Savings							
18000 · Checking (KNBT)	417,478.16	478,672.09	-61,193.93	128,239.14	149,166.66	-20,927.52	86%
18002 · CDs (KNBT)	66,808.26	66,808.26	0.00	69.06	200.00	-130.94	35%
19000 · Savings (M&T Bank)	90,596.89	90,589.19	7.70	0.00	0.00	0.00	N/A
19001 · Checking (M&T Bank)	5,393.62	5,393.62	0.00	547.26	1,344.50	-797.24	41%
Total Checking/Savings	580,276.93	641,463.16	-61,186.23	128,855.46	150,711.16	-21,855.70	85%
TOTAL ASSETS							
	580,276.93	641,463.16	-61,186.23				
LIABILITIES							
Current Liabilities							
901 · Building Fund	17,123.99	14,881.99	2,242.00	13,158.13	12,611.68	546.45	104%
902 · Capital Improvements	0.00	0.00	0.00	-1,048.41	6,533.75	-7,582.16	-16%
903 · Transportation Fund	8.00	8.00	0.00	133.00	250.00	-117.00	53%
904 · Scholarship Fund	2,270.51	2,286.51	-16.00	16,573.00	16,853.00	-280.00	98%
905 · Faith Promise	5,857.54	49,488.54	-43,631.00	15,414.48	15,945.84	-531.36	97%
907 · Benevolence Fund	8,920.62	6,042.91	2,877.71	460.96	883.34	-422.38	52%
908 · Music Fund	28.20	28.20	0.00	2,280.88	2,938.33	-657.45	78%
911 · Year End Accruals	8,598.59	5,990.99	2,607.60	395.00	420.00	-25.00	94%
912 · Run For The Children	260.11	260.11	0.00	105,444.30	97,729.07	7,715.23	108%
914 · HRA	8,781.89	2,489.17	6,292.72	152,811.34	154,165.01	-1,353.67	99%
915 · Youth Summer Missions	1,806.33	1,806.33	0.00				
100 · Payroll Liabilities	8,425.79	6,779.17	1,646.62				
Total Current Liabilities	62,081.57	90,061.92	-27,980.35				
Long Term Liabilities							
810 · Mortgage	0.00	0.00	0.00				
Total Long Term Liabilities	0.00	0.00	0.00				
Total Liabilities	62,081.57	90,061.92	-27,980.35				
EQUITY							
900 · Retained Earnings	959,280.04	923,839.75	35,440.29				
Net Income	-33,205.88	35,440.29	-68,646.17				
1000 · Opening Bal Equity	-407,878.80	-407,878.80	0.00				
Total Equity	518,195.36	551,401.24	-33,205.88				
TOTAL LIABILITIES & EQUITY	580,276.93	641,463.16	-61,186.23				
DESIGNATED FUNDS							
				Income	Expense	Net	
901 · Building Fund				2,242.00	0.00	2,242.00	
903 · Transportation Fund				0.00	0.00	0.00	
904 · Scholarship Fund				362.00	378.00	-16.00	
905 · Faith Promise				2,629.00	46,260.00	-43,631.00	
907 · Benevolence Fund				3,859.25	981.54	2,877.71	
908 · Music Fund				0.00	0.00	0.00	
OTHER LIABILITY ACCOUNTS							
				Income	Expense	Net	
902 · Capital Improvements				0.00	0.00	0.00	
911 · Year End Accruals				0.00	0.00	0.00	
912 · Run For The Children				0.00	0.00	0.00	
914 · HRA				9,250.00	349.68	8,900.32	
915 · Youth Summer Missions				0.00	0.00	0.00	
Total Current Liabilities				18,342.25	47,969.22	-29,626.97	
TREASURER							
Audrey Bruner							
3/18/13							
Date							

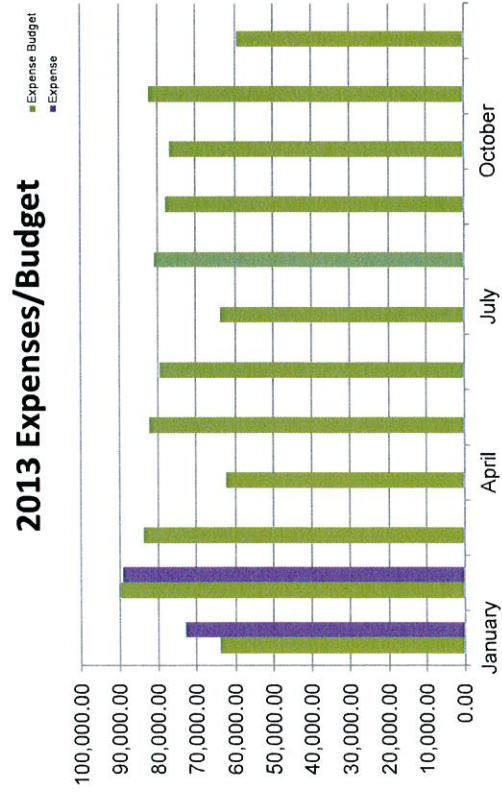
2013 Income/Expenses



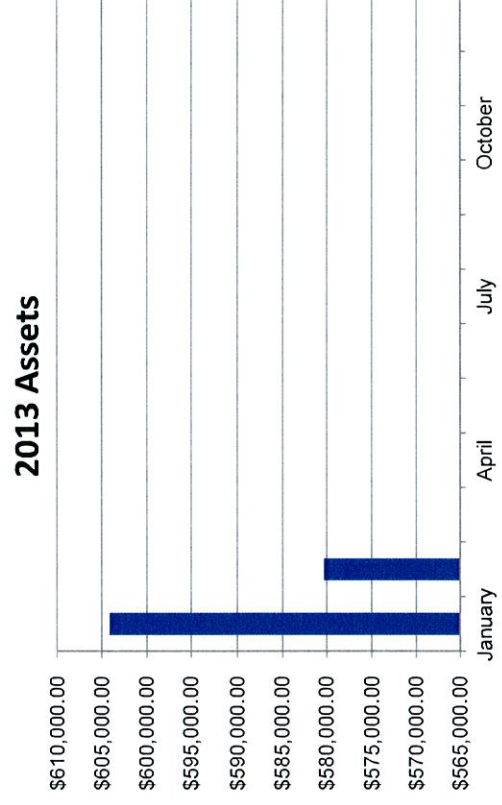
2013 Income/Budget



2013 Expenses/Budget



2013 Assets



April 8, 2013

To: Board of Elders
From: Andy Brimer, Treasurer
Subject: Financial Report for April 2013

Attached you will find the following for the March 2013 Financial Report:

- March Financial Statement
- YTD Financial Statement
- Graphical representation of:
 1. Income compared to projected budget
 2. Expenses compared to projected budget
 3. Income trends in relation to expense trends
 4. Asset trends

In reviewing the financial statements I would like to make the following comments:

- Giving for March was 128% of the budgeted forecast while the YTD giving was at 100% of the annual forecast. The higher than forecast giving amount can be mainly attributed to a 5-week month.
- Expenses for March were 95% of the budgeted forecast while the YTD expenses were at 101% of the annual forecast.

EBENEZER BIBLE FELLOWSHIP CHURCH - MARCH 2013 FINANCIAL STATEMENT

BALANCE SHEET

GENERAL FUND - BUDGET vs. ACTUAL

ASSETS	31-Mar-13	28-Feb-13	\$ Change	Income	March	Budget	Variance
Assets - Checking/Savings							
18000 · Checking (KNBT)	441,334.00	417,478.16	23,855.84	1100 · Offerings / Gifts	95,099.43	74,583.34	20,516.09
18002 · CDs (KNBT)	67,134.49	66,808.26	326.23	1400 · Interest	370.21	100.00	270.21
19000 · Savings (M&T Bank)	90,611.53	90,596.89	14.64	1700 · Memorials	150.00	0.00	150.00
19001 · Checking (M&T Bank)	5,373.62	5,393.62	-20.00	1900 · BCS / Bldg Use	1,094.52	672.25	422.27
Total Checking/Savings	604,453.64	580,276.93	24,176.71	Total Income	96,714.16	75,355.59	21,358.57
TOTAL ASSETS	604,453.64	580,276.93	24,176.71	Expense			
LIABILITIES							
Current Liabilities							
901 · Building Fund	19,138.99	17,123.99	2,015.00	2000 · General Finance	-6,872.21	1,813.32	-8,685.53
902 · Capital Improvements	0.00	0.00	0.00	3000 · Discipleship	3,829.98	2,465.00	1,364.98
903 · Transportation Fund	8.00	8.00	0.00	5000 · Evangelism	0.00	125.00	-125.00
904 · Scholarship Fund	1,912.73	2,270.51	-357.78	6000 · Missions	20,446.75	19,587.50	859.25
905 · Faith Promise	8,087.54	5,857.54	2,230.00	7000 · Deacon	12,112.18	7,791.66	4,320.52
907 · Benevolence Fund	11,283.42	8,920.62	2,362.80	8000 · Worship	240.90	441.66	-200.76
908 · Music Fund	28.20	28.20	0.00	9000 · Office Expenses	1,902.18	2,706.67	-804.49
911 · Year End Accruals	8,480.16	8,598.59	-118.43	10000 · Congregational Care	339.58	190.00	149.58
912 · Run For The Children	260.11	260.11	0.00	11000 · Compensation	47,437.42	48,864.54	-1,427.12
914 · HRA	7,727.11	8,781.89	-1,054.78	Total Expense	79,436.78	83,985.35	-4,548.57
915 · Youth Summer Missions	2,054.19	1,806.33	247.86	Net Ordinary Income	17,277.38	-8,629.76	25,907.14
100 · Payroll Liabilities	10,000.45	8,425.79	1,574.66	Net Fund Transfer between Accts.	0.00	0.00	0.00
Total Current Liabilities	68,980.90	62,081.57	6,899.33	Net Income	17,277.38	-8,629.76	25,907.14
Long Term Liabilities							
810 · Mortgage	0.00	0.00	0.00				
Total Long Term Liabilities	0.00	0.00	0.00				
Total Liabilities	68,980.90	62,081.57	6,899.33				

DESIGNATED FUNDS

	Income	Expenses	Net
901 · Building Fund	2,015.00	0.00	2,015.00
903 · Transportation Fund	0.00	0.00	0.00
904 · Scholarship Fund	217.22	575.00	-357.78
905 · Faith Promise	2,780.00	550.00	2,230.00
907 · Benevolence Fund	2,901.51	538.71	2,362.80
908 · Music Fund	0.00	0.00	0.00

OTHER LIABILITY ACCOUNTS

902 · Capital Improvements	0.00	0.00	0.00
911 · Year End Accruals	381.57	500.00	-118.43
912 · Run For The Children	0.00	0.00	0.00
914 · HRA	500.00	1,554.78	-1,054.78
915 · Youth Summer Missions	390.00	142.14	247.86
Total Current Liabilities	9,185.30	3,860.63	5,324.67

Robert J. Bunker
Treasurer

4/8/13
Date

EBENEZER BIBLE FELLOWSHIP CHURCH - MARCH YTD 2013 FINANCIAL STATEMENT

BALANCE SHEET

ASSETS	31-Mar-13	31-Dec-12 \$ Change
Assets - Checking/Savings		
18000 · Checking (KNBT)	441,334.00	478,672.09
18002 · CDs (KNBT)	67,134.49	66,808.26
19000 · Savings (M&T Bank)	90,611.53	90,589.19
19001 · Checking (M&T Bank)	5,373.62	5,393.62
Total Checking/Savings	604,453.64	641,463.16
		-37,009.52

TOTAL ASSETS 604,453.64 641,463.16 -37,009.52

LIABILITIES

Current Liabilities

901 · Building Fund	19,138.99	14,881.99	4,257.00
902 · Capital Improvements	0.00	0.00	0.00
903 · Transportation Fund	8.00	8.00	0.00
904 · Scholarship Fund	1,912.73	2,286.51	-373.78
905 · Faith Promise	8,087.54	49,488.54	-41,401.00
907 · Benevolence Fund	11,283.42	6,042.91	5,240.51
908 · Music Fund	28.20	28.20	0.00
911 · Year End Accruals	8,480.16	5,990.99	2,489.17
912 · Run For The Children	260.11	260.11	0.00
914 · HRA	7,727.11	2,489.17	5,237.94
915 · Youth Summer Missions	2,054.19	1,806.33	247.86
100 · Payroll Liabilities	10,000.45	6,779.17	3,221.28
Total Current Liabilities	68,980.90	90,061.92	-21,081.02

Long 810 · Mortgage	0.00	0.00	0.00
Total Long Term Liabilities	0.00	0.00	0.00
68,980.90	90,061.92	-21,081.02	

Total Liabilities

EQU 900 · Retained Earnings	959,280.04	923,839.75	35,440.29
Net Income	-15,928.50	35,440.29	-51,368.79
1000 · Opening Bal Equity	-407,878.80	-407,878.80	0.00
	535,472.74	551,401.24	-15,928.50
Total Equity	604,453.64	641,463.16	-37,009.52

TOTAL LIABILITIES & EQUITY

Andrew W. Burren
Treasurer

4/8/13

Date

GENERAL FUND - BUDGET vs. ACTUAL

	March YTD	Budget	Variance	% BGT YTD
Income				
1100 · Offerings / Gifts	223,338.57	223,750.00	-411.43	100%
1400 · Interest	439.27	300.00	139.27	146%
1700 · Memorials	150.00	0.00	150.00	N/A
1900 · BCS / Bldg Use	1,641.78	2,016.75	-374.97	81%
Total Income	225,569.62	226,066.75	-497.13	100%

Expense				
2000 · General Finance	6,285.92	14,425.00	-8,139.08	44%
3000 · Discipleship	2,781.57	8,998.75	-6,217.18	31%
5000 · Evangelism	133.00	375.00	-242.00	35%
6000 · Missions	37,019.75	36,440.50	579.25	102%
7000 · Deacon	27,526.66	23,737.50	3,789.16	116%
8000 · Worship	701.86	1,325.00	-623.14	53%
9000 · Office & Admin	4,183.06	5,645.00	-1,461.94	74%
10000 · Congregational Care	734.58	610.00	124.58	120%
11000 · Compensation	152,881.72	146,593.61	6,288.11	104%
Total Expense	241,498.12	238,150.36	-5,902.24	101%

Net Ordinary Income -15,928.50 -12,083.61 5,405.11

Net Fund Transfer between Accts. 0.00 0.00 0.00

Net Income -15,928.50 -12,083.61 5,405.11

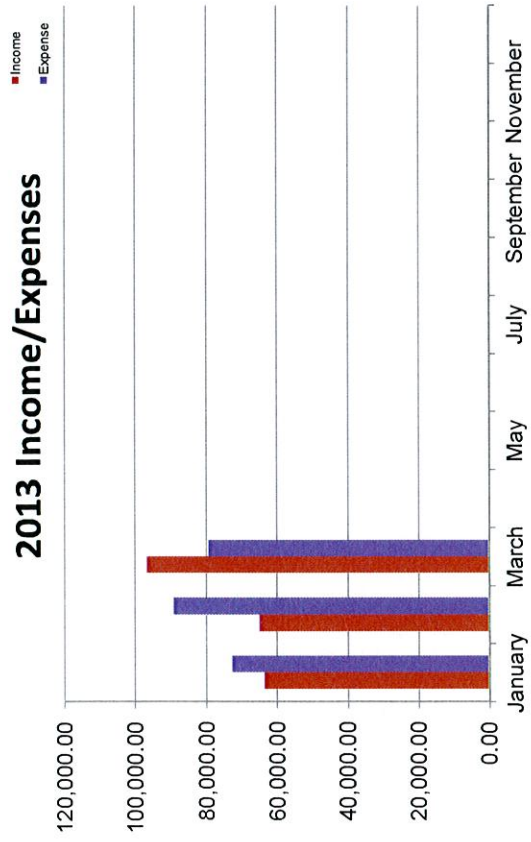
DESIGNATED FUNDS

	Income	Expenses	Net
901 · Building Fund	4,257.00	0.00	4,257.00
903 · Transportation Fund	0.00	0.00	0.00
904 · Scholarship Fund	579.22	953.00	-373.78
905 · Faith Promise	5,409.00	46,810.00	-41,401.00
907 · Benevolence Fund	6,760.76	1,520.25	5,240.51
908 · Music Fund	0.00	0.00	0.00

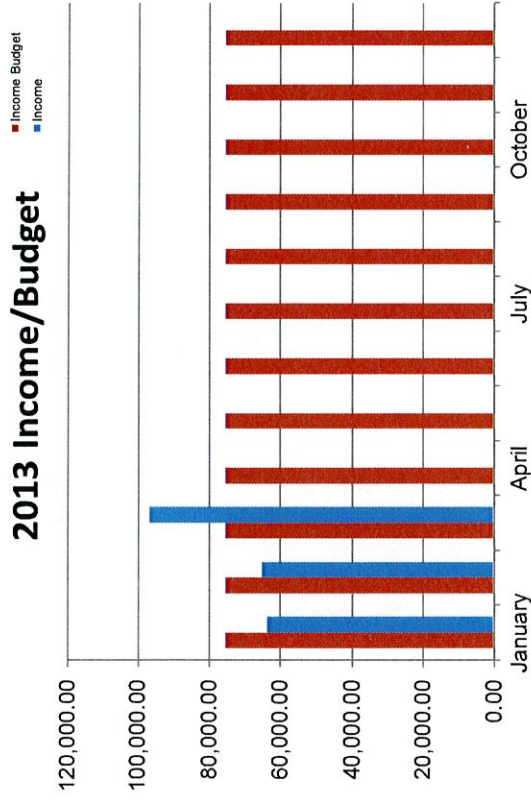
OTHER LIABILITY ACCOUNTS

902 · Capital Improvements	0.00	0.00	0.00
911 · Year End Accruals	381.57	500.00	-118.43
912 · Run For The Children	0.00	0.00	0.00
914 · HRA	9,750.00	1,904.46	7,845.54
915 · Youth Summer Missions	390.00	142.14	247.86
Total Current Liabilities	27,527.55	51,829.85	-24,302.30

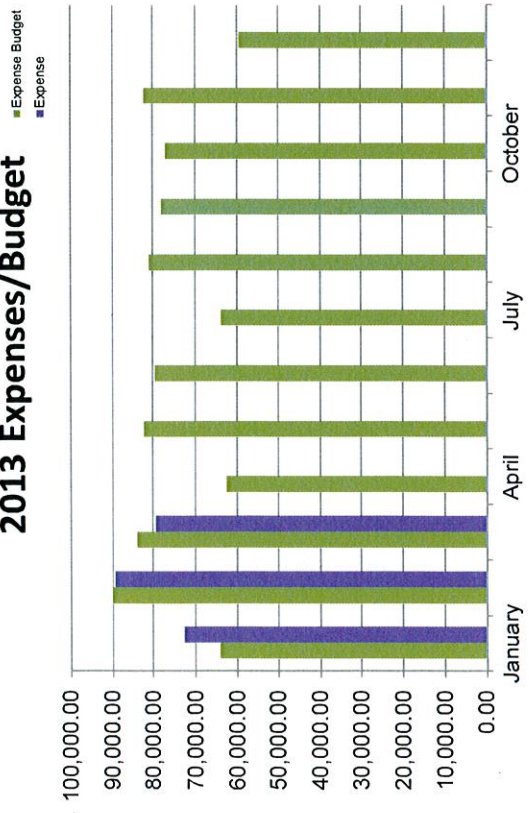
2013 Income/Expenses



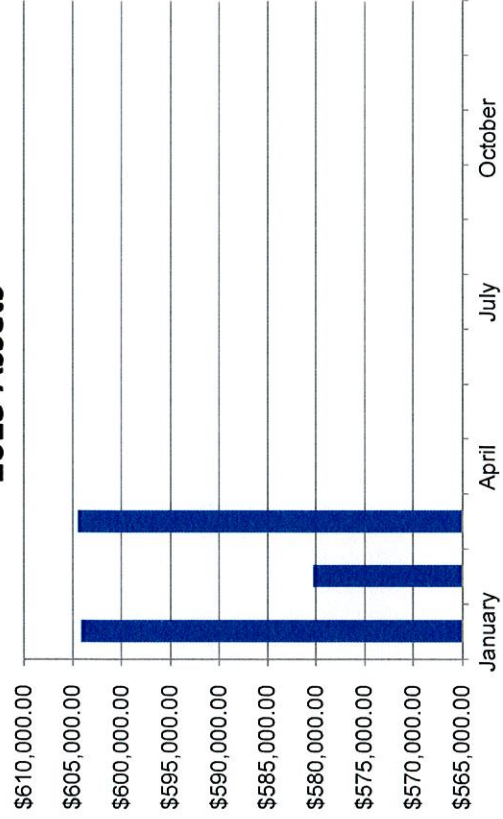
2013 Income/Budget



2013 Expenses/Budget



2013 Assets



March 18, 2013

To: Ebenezer BFC Board of Elders
From: Mike Capaldi & Pastor Tim Zuck (Saucon Valley BFC)
Subject: Update on Forks Township planting work

We praise God for the progress that has been made towards the planning in the Forks Township area. We also thank the Board and congregation of Ebenezer for their prayers and faithfulness.

This memo will guide the discussion between Tim, Mike & the elders and documents some of the important milestones that have been passed. As you recall, the original contact was made by Pastor Tim Zuck in a letter dated 10-26-12. (Attached)

Also, please note that we are in communication with Church Extension Ministries and applying their counsel along the way.

Contact with other BFC Churches:

- Every BFC church in the Lehigh Valley has been contacted except Walnutport and Finesville.
- A non-BFC church in the area, Cornerstone, was also contacted.
- No church has said no, yet Tim has not heard anything from Zionsville, Emmaus, and Nazareth.

Financial Support:

- For calendar year 2013, we have \$32,000 committed thus far.
- BFC Churches that have committed funds:
 - Calvary, Ebenezer & Whitehall
 - Additional church commitments pending

Resource Team Members: (Stage 1 of the Church Planting Process):

- Ideally, we'd like to have 12-15 people on this team who will assist the investigation of target areas, study church planting, liaison with their respective church(s) and keep the church(s) informed of its progress for prayer support and resource needs. The resource team is different from the "Core Launch Team".
- Mike Capaldi has done some outreach within Ebenezer and will continue doing so on an individually targeted basis.

- **Current Resource Team Members:**
 1. Pastor Tim Zuck (Saucon)
 2. Pastor Tim Schmoyer (Whitehall)
 3. Mark Edwards (Saucon)
 4. Hannah Edwards (Saucon)
 5. Josh Gillem (Saucon)
 6. John Hanner (Saucon)
 7. Mike Capaldi (Ebenezer)
 8. Pam Capaldi (Ebenezer)
 9. Dave Guttman (Coopersburg)

Requests for the EBFC Board:

- Please continue to keep this effort, including the resource team members, in your prayers.
- Please suggest potential resource team members to Mike Capaldi.
- We would like to request that Tim Zuck be allowed to preach one Sunday in the near future to share our passion for this work.

We thank you men for your faithfulness to the great commission and the important work of planting churches to the spreading of The Gospel.

October 26, 2012

Dear Pastor/Missions Chairman/Delegate,

In response to the exhortation from *Annual Conference - 1998 Yearbook pg. 149-155* (BFC Conference) and along with encouragement from Church Extension Ministries, that each region in the BFC plant a daughter church, a Church Planting Resource Team (CPRT) is in the process of forming at the initiative of Saucon Community BFC (Hellertown), Calvary BFC (Coopersburg), Ebenezer BFC (Bethlehem) and Bethany BFC (Whitehall).

The formation of the Team is a preliminary exercise to determine if the BFC/Church Extension should establish a Mission Church in the respective targeted area. Under my direction, the CPRT will investigate Forks Township (north of Easton) as a potential site for a BFC mission church.

Listed below are the stages the CPRT will follow.

Stage 1-Recruitment (currently underway)
Stage 2- Vision Casting
Stage 3-Study Church Planting
Stage 4- Complete Demographic Survey
Stage 5- Train Community Survey Teams
Stage 6- Exploratory Outreaches
Stage 7-Reporting, Presentations
Stage 8-Transition to Core Group (Launch Team)

At the end of our investigation we will have a comprehensive report of our findings along with recommendations to present to each church.

Please know this letter is not for the purpose of soliciting funds. Rather, on behalf of the CPRT, I am simply asking for your respective elder board's positive consideration of the formation of the CPRT and if anyone from your Church or your Missions Committee would like to be part of the Team, have them contact me.

Please feel free to contact me with any questions or concerns.

Sincerely,

Tim Zuck
Saucon Community BFC
Email: tim@sauconbfc.org
Office: (610) 838-3111

Dear Elders and Deacons,

As you know we removed several trees at the parsonage in the fall and planned to re-grade, landscape and seed the yard this spring. After getting a second quote on the job we were informed of more work that could be done to help with the water flow on the property and establishing a good lawn which will both help with our goal to keep water out of the basement. More work was added to our original quote that we got last fall. We also looked at fixing two other areas on our property at the same time to save money in the long run. One of the north side of the home to the left of the parsonage. Water collects into a pond by his front yard and backs up towards his house which causes water in his basement. Some of that water is flowing down our hill towards his property. The other area is behind the church on the north slope of our property. We have had sink holes in the playground area in the past and will have again if we don't try to improve the water flow back there. They have suggested we remove the fence and lower the grade on the slope improve the swale along the playground to help keep water out of the playground and this will allow us to grow grass on the slope and Kevin to cut it with his mower. That will greatly improve the appearance back there. It has always been an eye sore in the summer with weeds and trees growing on the slope and getting tangled in the fence on the slope. I am attaching a job description of the work that is being proposed. We have gotten three quotes from three different excavators for this work. The total bill for all three jobs would be around \$15-20,000. We would like to recommend to the Elders that this work be considered and to be paid for out of savings. The original project that was budgeted for capital and approved last fall to come out of savings was \$3,500 just for the original parsonage front yard work.

Thank you for considering this,
The Property Committee

EXCAVATING WORK

PARSONAGE: PROVIDE LABOR, EQUIPMENT & MATERIALS TO REGRADE PARSONAGE

- TRIM LOWEST OVERHANGING BRANCHES ON SIDE YARD TO ALLOW SUNLIGHT FOR TURF DEVELOPMENT.
- REMOVE EXISTING SIDEWALK & REPLACE WITH PAVER WALKWAY 48" WIDE.
- CREATE BED IN FRONT & LEFT OF HOME AROUND DOGWOOD TREE & TO INCLUDE 8 SHRUBS/PLANTS ALONG WITH PREMIUM DYED MULCH.
- PROVIDE & INSTALL SCREENED TOPSOIL IN FRONT & SIDE YARDS & ALONG FOUNDATION. LASER GRADE TO PROVIDE DRAINAGE AWAY FROM HOUSE AND TO THE REAR LAWN.
- GRADE SWALE AT THE PROPERTY LINE TO DRAIN INTO REAR LAWN.
- REMOVE SMALL LANDSCAPE BED ON SIDE OF HOUSE.
- DIG OUT ALONG WINDOW WELLS & RAISE.
- BURY DOWNSPOUTS TO SWALE AND HANG DOWNSPOUTS (CHURCH SUPPLIED) TO REAR OF HOME.
- RAISE REAR CONCRETE PAD AT DOOR & RESTORE TO LEVEL.
- FINISH RAKE & HYDROSEED & FERTILIZE ALL TOPSOILED AREAS.

BEHIND CHURCH: PROVIDE LABOR, EQUIPMENT & MATERIALS TO REGRADE STEEP BANK

- REGRADE STEEP BANK & ENTIRE AREA DISTURBED WILL BE GRADED TOWARD EXISTING STORM DRAINS.
- REMOVE CHAIN LINK FENCE.
- ALL EXCESS SOIL WILL BE SPREAD OUT TOWARD UPPER PART OF PROPERTY.
- GRADE EXTRA MULCH DOWN TO SURFACE.
- FINISH RAKE & HYDROSEED & FERTILIZE ALL AREAS.

PLAYGROUND AREA: PROVIDE LABOR & EQUIPMENT TO RAISE FENCE

- RAISE FENCE & PLASTIC BORDERS STARTING FROM 3RD POST IN FROM CORNER TO 3RD POST FROM BUILDING.
- BACKFILL WITH CRUSHED STONE & COMPACT SOIL & RAKE MULCH BACK INTO PLACE.
- REANCHOR PLASTIC BORDERS & RECREATE SWALE & HYDROSEED & FERTILIZE ALL TOPSOIL.

RIGHT OF CHURCH ENTRANCE: PROVIDE LABOR & EQUIPMENT TO FILL IN LOW AREA

- PROVIDE APPROX. 25 YDS. IN LOW AREA AT THE PROPERTY LINE TO HELP WATER RUN-OFF TO HECKTOWN RD.
- LASER GRADE, RAKE, HYDROSEED & FERTILIZE THE ENTIRE AREA.

April 8, 13

Elders of EBFC:

Tim Gibson

Wayne Batten

Dick Bickings

Andy Brimer

Mike Capaldi

Mark Culton

Scott Holwick

Jason Hoy

Shawn Sommons

Dear Elders Of EBFC,

It is with sadness and regret that I must submit this letter of resignation from the elder board of EBFC for no other reason than a move taking my family to Florida 1,100 miles away. It has been an extreme blessing and joy to serve with you over the last several years as we endeavored to lead this local church body toward the likeness of Jesus Christ for God's glory.

I will continue to be prayerful for all of you, your families, and the body at Ebenezer Bible Fellowship.

Lord Bless,

A handwritten signature in blue ink, appearing to read 'Shawn Van Doren', with a large circular flourish at the beginning.

Shawn Van Doren

Attachment #6

**Pastor Tim's Ministry Report
April 8, 2013**

Preaching/Resurrection Sunday: It is a real joy to study each and every week the precious Word of God and to my best ability preach it to the flock of Saints at EBFC. The Resurrection season was a tremendous blessing. The focus on Jesus entering into Jerusalem on Palm Sunday, the thief saved on the cross on Good Friday, and the Resurrection of Jesus and His appearances to the disciples proved to be wonderful. The Good Friday service was well attended. Sunday, Resurrection Sunday was also well attended with 828 worshipers. The three services went very well. Overall, it was an incredible weekend of worship and celebration of our resurrected savior.

I picked up Philippians once again. I am excited to finish the book. We are in a short series 4:1-9 entitled "Standing Firm," which will consist of 6 parts: Harmony with one another, joy, humility, faith & prayer, & godly thinking. In a couple of weeks I will do a series on giving entitled "Faithful Giving" from 4:14-20.

I am praying about where to preach once Philippians is complete. I am considering a short series for the summer and possibly picking up the book of Hebrews in the fall.

New Member Class: The new member class began on April 7. We will have 16 new people who will attend the class.

New Christian Beliefs Class: The theology class continues strong with great attendance. Everyone seems to enjoy the discussion and has a heart to learn more of God's Word. For this I am grateful. With such wonderful attendance, I am considering beginning a midweek service once this class is over.

Worship Committee: The worship teams continue to do a great job. I'm thankful for Jennie and all her hard work.

Staff: Last week we finished "Ashamed of the Gospel" by MacArthur. Overall, it was very well received and stretched many.

Elders: We are very sad that the VanDorens are moving to Florida, but we are happy for them as they obey what the Lord has told them. With Shawn's departure, we will have several gaps in the ministry at EBFC. We will be seeking the Lord's will in how to fill these gaps as well as asking God to raise up more Elders to help us lead!

I am enjoying serving here at EBFC greatly. I'm finally glad to see the warm weather come to the north. It is exciting to think that my family has been here almost 9 months and pushing a year. The Lord is so good! I have felt so welcomed by our congregation.

Serving Christ,
Pastor Tim Gibson

POD (Pastor of Discipleship) Report – Mar/Apr 2013

I was reading recently in the gospel of Luke a passage in which Jesus was answering some questions His disciples asked Him concerning the destruction of Jerusalem and His second coming. Toward the end of His answer, He gives this warning...

““But watch yourselves lest your hearts be weighed down with dissipation and drunkenness and cares of this life, and that day come upon you suddenly like a trap. For it will come upon all who dwell on the face of the whole earth. But stay awake at all times, praying that you may have strength to escape all these things that are going to take place, and to stand before the Son of Man.”” (Luke 21:34–36, ESV)

As I read this passage, I was struck by the urgency of Jesus warning, and that this urgency was not directed at the world, but His followers. To summarize, Jesus is warning us to keep our hearts from an allegiance to this world, an allegiance that will desensitize and lull us to sleep. What is the answer? Here is what I believe Jesus is teaching... “Stay awake and pray”, which will cause our focus to be directed away from the world and toward the one who can give us the strength to escape this world’s judgment, and to someday stand in the presence of Jesus Christ. What I took away from this passage is that there is never a time to let down your guard; never a time not to pray. Jesus states this emphatically when He found His disciples asleep in the garden of Gethsemane...

“And when he came to the place, he said to them, “Pray that you may not enter into temptation.”” (Luke 22:40, ESV)

“Oh Lord, may I never cease to be alert and pray so that I would never be caught off guard! Amen.”

With that in mind, here is a quick summary of some of the ministry opportunities from March/April 2013:

Kids Crossing

• **Cross Time Sunday School:**

- Praise the Lord we have a full complement of teachers for the time being...there is a need coming up in July for a 1st & 2nd-grade teacher for the odd months.
- **Curriculum change:** We met with the KC Leadership Team on March 25 and agreed to proceed with the *Gospel Project* curriculum. We will be hosting a Simulcast on May 17-18, 2013 here at the church to see the *Gospel Project* in action.

- **Children’s Ministry Conference (March 23, 8:30-12:30):** The *Children’s Ministry Connection* was held at Lancaster Bible College and we had 7 from our church attend, and we sponsored 13 from other churches. This conference was a God-focused morning that helped equip and inspire our Children’s Ministry leaders and volunteers. There were tracks on leadership, creative teaching, and specialized family ministries as well as nursery, preschool, elementary, and pre-teen ministry. We are looking at this to be an annual training event for our teachers from now on.
- **Disability Ministry:** (repeat from last month) Pam and Randy Reinholz feel lead by the Lord to pilot a ministry to children with disabilities such as, Autism, Asperger’s, Rett’s, CID, PDD-NOS, etc. This is very early in the program and currently they are providing awareness for teachers who may have students in their class rooms with such disabilities, and have begun what they are calling, PALS (Our Paths Are Level). PALS will strive to provide 1:1 assistance to these individuals so that they can attend and participate in typical Sunday morning or mid-week evening activities at the church. Please pray for the Reinholz’s as they pilot this much-needed ministry.
- **Early Childhood (2&3 year-olds):** 2nd service update: still waiting for a main teacher, should be very soon.
- **Children’s Church:** No change.
- **Wednesday Evening Programs:** Dave Lissy and his team, along with Carol Burress and her team are doing an excellent job in spite of the lack of volunteers with the current FaithWeaver Friends program.

Dave Lissy has been diligently pursuing our new AWANA program set to begin in the fall 2013. He has contacted our local AWANA missionary, and is well on the way to complete the necessary details to make this new program a reality.

- **Parent Meeting (May 5):** We plan to have our spring semi-annual parent meeting during our Adult Elective break to help inform our Kid's Crossing parents about many of the changes we are planning for the fall as mentioned above.

Student Ministry

- See Pastor Mark's report.

Adult Ministry

- **Adult Electives:** Spring Adult Elective classes, continue as follows:
 - Revelation (Part 2 of 3) – Scott Holwick
 - Old Testament Survey – Joe Maddock
 - How People Change – Pastor Jason Hoy
 - Romans (Part 2 of 3) – Pastor Dick Bickings
- **Men's Ministry:**
 - **Bethel Series:** We continue to provide this amazing program and have had great discussion and cooperation between the men's and women's groups as most are now posted online for all to view. Since we are winding down this two-year cycle of Bethel in May, Jason Lee and I met on Saturday, March 16 to discuss our future plans. It was decided to continue to have a women only class taught by Peggy Brimer and Gail Tshudy (Thursday evening), and two mixed group classes, one taught on Tuesday evenings by Jason Lee, and the other taught on Saturday mornings by myself. We plan to have a Bethel Sunday on May 5 where we can both promote Bethel and have a luncheon to recognize the graduates.
 - **Men's Bible Studies:**
 - Wednesday evenings from 7:00 PM – 9:00 PM, (The Bethel Series)
 - Saturday mornings from 8:00 AM – 10:00 AM, (The Bethel Series)
 - Thursday mornings from 6:15 AM – 7:30 AM, This early morning group is currently studying I Thessalonians.
- **Women's Ministry:** Here is an update from Laura...

"Upcoming Events:

April 17: Lunch At Laura's for the Prime timer ladies (love this)

April 27: I will be taking a few ladies to the Pricilla Shirer simulcast over at life church for an all day event.

May 5: We will be having a ladies Breakfast and Blessings. We have some of our young people doing special music and Jen Hoy, Lori Bernhardt, and Vicky Cowely sharing testimonies. Men are preparing to cook and serve.

July: She leads conference here. Jessie Seneca from More of Him Ministries leading the event. I will also be speaking at a breakout session.

August: Pool gathering for women hosted by Julie Gibson

July 24: I am hosting a meeting for all facilitators and leaders in Women's ministry. This will be a time for all of us to come together as we plan our studies for the upcoming fall. I thought it would be good to all be on the same page and have a time of praying for us as we lead and the women we lead.

Bible Studies will be winding down soon. For the Summer I plan on hosting a DVD teaching series at the church. This will be a study with no book or homework. This will run for 6 weeks.

I continue to meet with different women from the church to encourage and mentor spiritually.

I am currently taking the Christian Beliefs class, and I am learning and relearning and it is really encouraging to me and my walk. Thank you for allowing me to do this."

Discipleship Support

- **Kinship:** Kinship Groups have been reporting in well, and we are now gearing up for a summertime leadership training class from which we hope to develop several new Kinship leaders.
- **Membership Class:** Praise the Lord for the response to the recent membership class...Tim and I have interviewed 20 applicants over the past month, which will be presented to you brothers for vote.

Other:

- Continued to meet with two men to counsel and encourage.
- Headed up the 1^{1/2}-2^{1/2} year-olds' MOPPETS group on Thursday mornings, twice a month.
- Facilitated Wednesday evening Prayer Meetings.
- Continued teaching The Epistle of Romans
- Continued teaching the Bethel Series NT on Saturday mornings.
- Completed my course work for my AP410 Apologetics, and am now taking BS501 Biblical Languages, as time permits.

Respectfully Submitted,

Dick Bickings,

Pastor of Discipleship

PASTOR OF CONGREGATIONAL CARE

Elders Meeting – April 8, 2013

*Somewhat of a combined report from March since we didn't have an elders meeting.

Our Vision: To Accomplish the 3 fold purpose of the Church: Worship God, Edify the Saints, and Evangelize the World!

1. **Shepherding**

- Visits to hospitals and follow up with those struggling. Especially pray for Hilda Transue, Dick Enns, Debbie & Marlin Bozes, Neil Cowley, Lissa Travisano, Kathy Strauss, Bob Penchick, Pastor Glenn Moore, Josh Nye, June Zimpfer, Debbie Matz.
- Met with and followed up with one couple as the representative of the membership and discipline committee.
- Met with the Caregiver's group to implement some changes and establish structure to the group. We plan on meeting monthly.
- Met with SG. He plans on getting married next year and would like me to participate in the wedding.

2. **Counseling**

- AOM core leadership group is planning to begin small groups soon which consist of 8-10 couples and a 6 week study.
- Counseling load is manageable at this time. Praise God for our additional counselors. We are dealing with the following issues presently: anger, addictions, depression, demonic oppression, financial situations, marriage/divorce, rebellious children, grief, sexuality issues.
- *How People Change* Sunday School class is going well and producing fruit in people's lives. I plan on following this class with a course on how to counsel using the curriculum, *Instruments in the Redeemer's Hands*.
- *Greifshare* and *DivorceCare* continues to be helpful to people.
- Kinship is still studying Francis Chan's *The Forgotten God*.

3. **Other**

- Continue to attend Wednesday afternoon prayer meeting.
- Trying to attend Primetimer functions.
- Had the privilege of preaching at Pastor Brian Cooper's church last month.
- Attended Paul Tripp conference on *Dangerous Calling* and *The Shepherd's Conference* with John MacArthur (along with the other pastors).
- Completed my Eschatology course. Began another course on evangelism.
- Continue to bring my girls to FWF
- Attended Valentine Banquet
- Met with Tom Shorb, Pastor of Congregational Care at Coopersburg BFC, for mutual encouragement and edification.
- Art Kardos filmed myself and the Messick's for the *Show @ 10* on channel 126 which is the faith segment of the show.

4. **Goals**

- Stay on top of people needs.
- Continue to clean up our membership rolls.
- Prepare for the upcoming marriage conference in Lancaster, PA. I am teaching one of the sessions.
- Stay engaged at the Annual BFC Conference coming up at the end of April.

Student Ministries Report - March 2013

⁹ and be found in him, not having a righteousness of my own that comes from the law, but that which comes through faith in Christ, the righteousness from God that depends on faith—¹⁰ that I may know him and the power of his resurrection, and may share his sufferings, becoming like him in his death,

Philippians 3:9-10, ESV

This is the heart of the gospel - knowing Jesus in His death and resurrection, because of Jesus' righteousness and not our own. And this is what we want the heart of our student ministry to be. If we can somehow model for our students what it means to really know Jesus and have a vibrant relationship with Him, and if we can teach these same students how to have a growing relationship with Jesus, we have succeeded. Even if our teens struggle and fall as they navigate through young adulthood (and they will to some degree or another), we will have passed off the baton of faith to them, and God will be glorified. That is why we exist. Not to entertain, and not to draw sheer numbers. We exist as a student ministry to disciple students so that they may know Jesus, the power of His resurrection and share in His sufferings.

Teaching

- **Middle School**

We are taking a small break from our CoreTruth curriculum, which we have nearly finished. We are now together each week - MS and HS - focusing on Evangelism. We begin a brand new series on *Tuesday, March 12* which will last a couple months called "Gospel Journey Maui".

- **High School**

As mentioned, we are getting ready to start the new series "Gospel Journey Maui."

- **Sunday School**

We are still teaching through Faithweaver, and are currently going through the life of Jesus. We will be beginning "The Gospel Project" in the Fall. My wife continues to teach the middle school girls, while Pat Barry and Shawn S. have the middle school boys. Tom Galloway has volunteered again to help me teach the high school students. We are rotating on a monthly basis.

- **Missions SS**

We had two weeks of special sunday school classes where missionaries shared with our students - David Day and Al Terhune.

Shepherding

- Doing pre-marital counseling with a couple who will be married this year.
- Regularly discipling a youth dad who is really growing in his faith.
- Had breakfast with a teen guy who I have mentored over the last couple years.
- Met with a teen and his mom. They are both new to the church and I am trying to follow up with this young man and reach out to him.
- Met with a youth dad who has been struggling while his son walks away from the faith.
- Ministering to a family of one of our students who is really struggling, especially the dad.
- Met with a youth dad who is not yet a believer, yet his family is really growing spiritually. Tried to encourage and challenge him.
- Met with young adult to provide encouragement and direction.
- Our family got together with a youth family that is newer to the church and is really growing spiritually.

Staff

- Had separate high school and middle school staff meetings.
- We are beginning to meet bi-monthly (6 times a year) rather than every month, and these will be combined MS and HS staff meetings. We hope with less meetings we might see more able to attend.
- Meeting with a former student who is now on youth staff and is really growing in leadership and actually planning our 30 hour famine.

Activities

- **Coffeehouse** - We really tried to be super-intentional this year with the coffeehouse. We wanted to provide an environment where students could bring their unchurched friends and they could rub shoulders with Christian teens and caring youth leaders. We also announced and launched the Gospel Journey with the hopes that any visitors would join us for that discussion on different faiths. Everything went well, but our numbers were not very high and we are wondering if we need to rethink that activity. We have a different group of students at Ebenezer than we did 5 years ago, and maybe we need to tweak or even take a break from that activity
- **Planet Wisdom** - We had an excellent trip with the students, and we all learned a lot about how to maintain godly relationships. I also really enjoyed the bonding times with the guys that went down - things like eating hot wings together late at night, etc... :-)
- **Family Night** - We had another night where our parents (and entire family) were invited out to join us for youth group. It was great to see parents and their children discussing the things of the Lord, and worshipping together.

Other

- Had the opportunity to speak at a regional Mega-huddle where various FCA huddles come together.
- The youth pastors in our Unite fellowship have been meeting to discuss the upcoming 30 hour famine.
- Have begun to meet with Heather Hunsberger weekly for a short meeting to make sure we communicate properly and she has the direction she needs from me.
- Met with the BFC youth pastors.
- Participated in the Good Friday Service
- Attended the Men's Breakfast

Respectfully Submitted,

Mark Culton