

Liquid Spill Procedures:

1. Use the "Resolve spot remover from the yellow chemical cabinet located in the cleaning closet by the BFC office and across from the bathrooms. Do NOT use just water.
2. Use paper towels on top of the yellow cabinet or a "clean up" rag marked accordingly in a bin on the shelf next to the yellow cabinet listed above.
3. Dab the spill area with paper towels first to absorb as much liquid as possible.
4. Spray the spot remover on the spill area and let stand for 1-2 minutes.
5. Dab or wipe the area with a clean paper towel or rag. Repeat if necessary.
6. **Notify Kevin Kritzberger that a spill occurred: 484-330-0179.**

Additional steps if you have time:

7. Grab the small Bissel carpet cleaner from the top shelf in the closet. Check solution tank. If additional solution is needed, open the yellow cabinet and find the Bissel solution.
8. Turn unit on and clean area where spill occurred.
9. If the spill is over a large area, please notify Kevin.